



# iQue® M5

*integrated handheld*

*operating instructions*



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## **Lithium-Ion Polymer Battery Information**

Your iQue M5 contains a replaceable lithium-ion polymer battery. Please observe the following cautions:

- Do not store at or use the unit or battery in temperatures above 60° C (140° F). Do not store or use the unit or battery near a heat source, such as a radiator, stove, fireplace, or other heat-generating source. If the unit or battery are exposed to temperatures above 60° C (140° F), the battery in the unit could explode or vent, posing a risk of fire.
- Do not use any chargers not specified by Garmin. Do not charge the battery under conditions not specified by Garmin, as it may leak electrolytes, become hot, or explode.
- Do not put the unit and battery into a fire, as it may swell or explode. Do not use near any type of heat source. If the battery leaks electrolytes or emits a strange smell, discontinue use and move the unit or battery away from the heat source.
- Do not submerge the unit or battery in water or any type of liquid. Do not expose the unit or battery to any type of water, such as rain or moisture, as it might corrode, become hot, or occasionally not function.
- Keep the unit and battery out of reach of babies and children to avoid any accidents.
- Do not put the unit or battery in a microwave oven or pressure cooker.
- Although rechargeable, the battery has a limited life-span. Replace when usage time between charges become short.
- If there are any problems with the battery, keep the battery in a safe place and immediately contact Garmin.
- If the battery must be disposed of, contact your local waste disposal department for information on properly disposing of lithium-ion polymer batteries.
- Do not store the battery in a pocket or bag together with metallic objects such as keys, necklaces, hairpins, coins, or screws.
- Do not pierce the battery with a sharp object, such as a needle or screwdriver.
- Do not disassemble the battery or modify the battery design, including the electric circuit.
- Do not hit the battery with a heavy object. Do not step on the battery, throw it, or drop it on a hard surface.
- Do not heat any area of the battery with a heated object, such as a soldering iron.

## **Warnings**

**WARNING:** This product, its packaging, and its components contain chemicals known to the State of California to cause cancer, birth defects, or reproductive harm. This Notice is being provided in accordance with California's Proposition 65. If you have any questions or would like additional information, please refer to our Web site at <http://www.garmin.com/prop65>.

The iQue M5 has no user-serviceable parts. Should you ever encounter a problem with your unit, please take it to an authorized Garmin dealer for repairs.

The iQue M5 is fastened shut with screws. Any attempt to open the case to change or modify the unit in any way will void your warranty and may result in permanent damage to the equipment.

## CHAPTER 1: GETTING STARTED

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## CHAPTER 1: GETTING STARTED

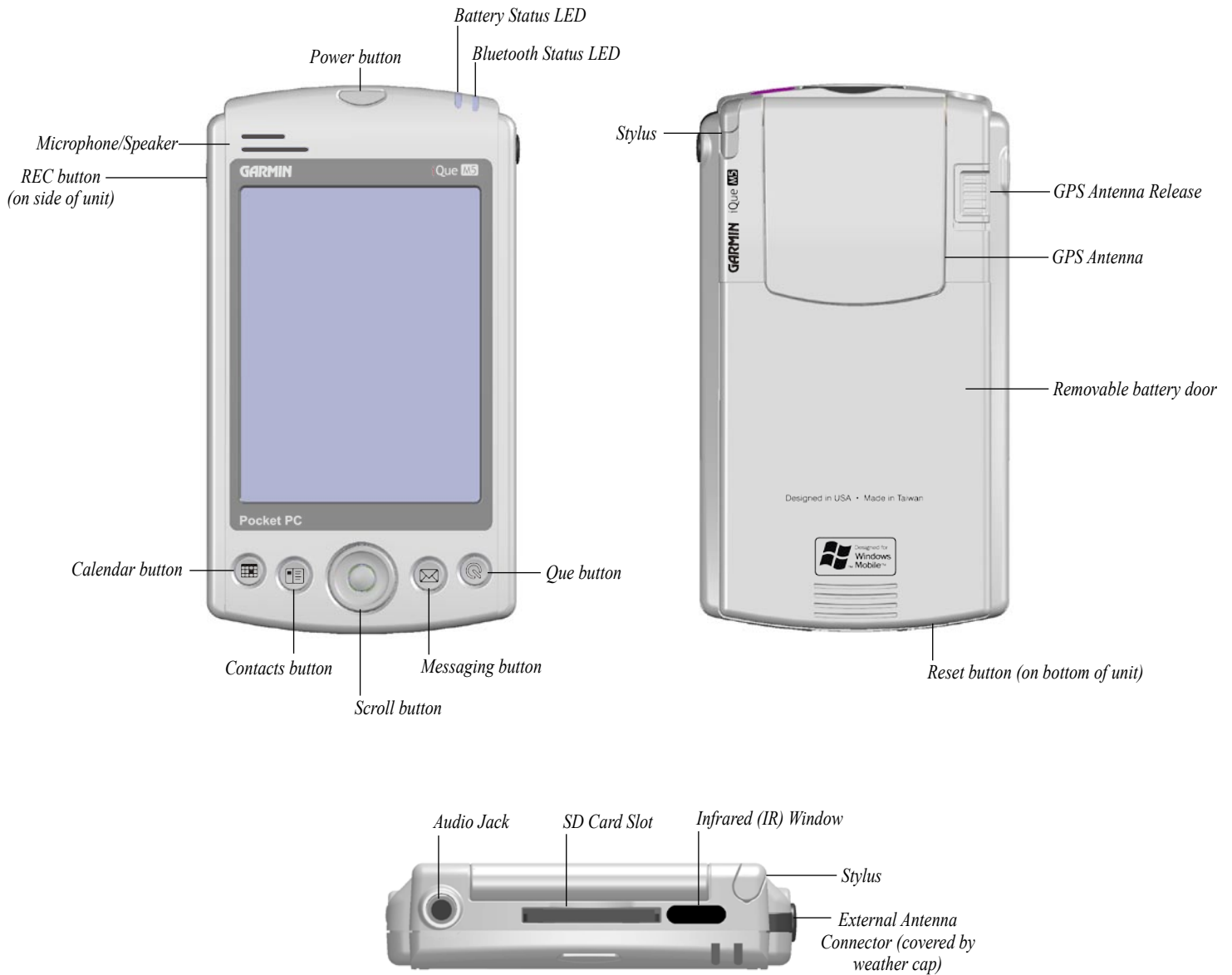
### Introduction

Congratulations on purchasing an iQue® M5! Using your new iQue M5, you can keep your most important business and personal information up-to-date and close at hand. Microsoft® ActiveSync® increases the power of your device by allowing you to synchronize the information on your desktop or laptop computer with your device. Picture yourself in the following situations:

- While you are walking with a colleague, your cell phone rings, and your manager asks if you two are free this afternoon for an emergency meeting. While your colleague fumbles through his paper organizer, you press a button on your device and instantly see a list of today's appointments and meetings. You are quickly able to tell your manager your available times. For more information on scheduling appointments and meetings, see [Chapter 3](#).
- You are meeting your friends tonight for dinner and a movie. You download the latest movie information from the Internet to your desktop computer and then synchronize it with your device. At dinner, you pull out your iQue M5 and review your movie options with your friends. For more information on downloading Web pages to your device, see [Chapter 7](#).
- A Calendar reminder alerts you that it is time to catch the bus. You grab your iQue M5 and catch the bus just in time. Because ActiveSync keeps the information on your device up-to-date, you leisurely review your task list, make notes about the new books and CDs you want to buy, and read and respond to e-mail messages. When you get back to the office, ActiveSync transfers any task changes you made, your notes, and your e-mail message responses to your desktop computer. For more information on ActiveSync, see [Chapter 2](#).

## Get to Know Your iQue M5

Your iQue M5 has easy-to-use buttons that open programs and a stylus for selecting items and entering information.






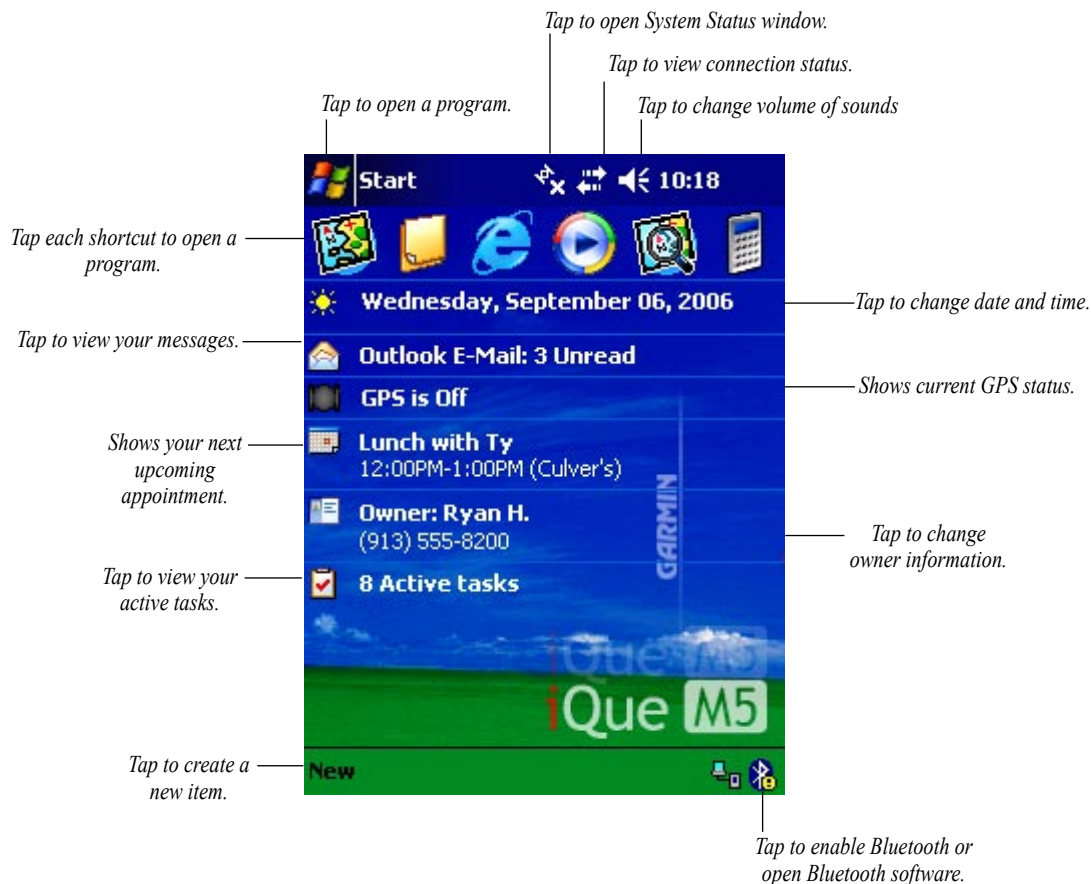
## Using the Stylus

On your device, use the stylus to select items just as you would use a mouse on your personal computer.



- **Tap**—Touch the screen once with the stylus to open items and select options.
- **Drag**—Hold the stylus on the screen and drag across the screen to select text and images. Drag the stylus in a list to select multiple items. If you select an item by accident, drag the stylus away from the item to deselect.
- **Tap and Hold**—Tap and hold the stylus on an item to see a pop-up menu for that item. Before the menu appears, you will see a blue circle of dots that indicates you are opening a menu. On the pop-up menu that appears, tap the action you want to perform.

## The Today Screen

When you turn on your device for the first time each day (or after 4 hours of inactivity), you will see the Today screen. You can also display it by tapping **Start**  and then **Today**. On the Today screen, you can see important information for the day at a glance.


















## Opening Programs

You can switch from one program to another by selecting it from the **Start**  menu. (You can customize which programs you see on this menu. For information, see “To place programs in the Start Menu,” Chapter 10.) To access some programs, you need to tap **Start** , **Programs**, and then the program name.

You can also switch to some programs by pressing the program buttons on your device or by tapping the program icon in the Shortcut bar on the Today screen.

The following table contains a partial list of programs installed on your iQue M5. You can install additional applications at <http://www.microsoft.com/windowsmobile> or from the *Companion CD*.


Icon	Program	What You Can Do
	ActiveSync	Synchronize information between your iQue M5 and desktop computer.
	Calculator	Perform basic arithmetic and computations.
	Calendar	Keep track of your appointments and create meeting requests.
	Contacts	Keep track of your friends and colleagues.
	Messaging	Send and receive e-mail messages.
	MSN Messenger	Send and receive instant messages with your MSN Messenger contacts.
	Notes	Create handwritten or typed notes, drawings, and recordings.
	Pictures	Manage and manipulate image files.
	Pocket Excel	Create new workbooks or view and edit Excel workbooks created on your desktop computer.
	Pocket MSN	Browse Web and WAP sites and download new programs and files from the Internet.
	Pocket Word	Create new documents or view and edit Word documents created on your desktop computer.
	Que™	View your current position on the map, create and save Locations in memory, and navigate routes.
	Tasks	Keep track of your tasks.
	Terminal Services Client	Remotely access files and information on a Windows NT/2000/XP Server.
	Windows Media Player 10	Play multimedia content (videos and sound files).

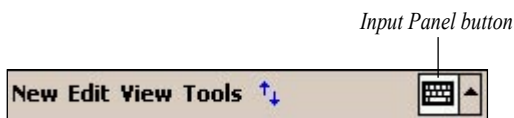
## Navigation Bar and Command Bar

The navigation bar is located at the top of the screen. It displays the active program and current time and allows you to switch between programs and close screens.



*The Navigation Bar*

Use the command bar at the bottom of the screen to perform tasks in programs. The command bar includes menu names, buttons, and the Input Panel button . To create a new item in the current program, tap **New**. To open a menu or see what action a button performs, tap and hold the stylus on the button. If you do not want to activate the button, simply tap anywhere outside the menu or drag the stylus away from the button.



*The Command Bar*

## Pop-up Menus

Pop-up menus allow you to perform actions quickly and easily. For example, you can open a pop-up menu in the Contact list and quickly delete a contact, make a copy of a contact, or send an e-mail message to a contact. The actions in pop-up menus vary from program to program. To access a pop-up menu, tap and hold the stylus on any item in a list. A blue circle of dots appears to show you where you are pressing on the screen. When the menu appears, lift the stylus and tap the action you want to perform. Tap anywhere outside the menu to close the menu without selecting any of the options.



*An example of a pop-up menu.*

## Notifications

Your iQue M5 helps you remember appointments, tasks, and alarms in a variety of ways. You may see or hear any of the following notifications:

- A message box that appears on the screen.
- A sound (which you can specify). You can also set the unit to vibrate instead of playing a sound.
- A flashing light on the upper right-hand corner of the iQue M5.

See [“To change notifications”](#) in Chapter 10 to change the way your iQue M5 notifies you of upcoming events.


## Entering Information on Your iQue M5

You have several options for entering new information:

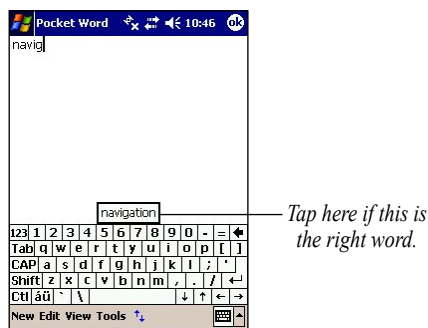
- Use the input panel to enter typed text, either by using the soft keyboard or another input method.
- Write directly on the screen.
- Draw pictures on the screen.
- Speak into your device microphone to record a message.
- Use ActiveSync to synchronize or copy information from your desktop computer to your device. For more information on ActiveSync, see [Chapter 2](#).

### Entering Text Using the Input Panel

Use the input panel to enter information in any program on your device. You can type using the soft keyboard or write using Letter Recognizer, Block Recognizer, or Transcriber. When using each input panel method, the characters appear as typed text on the screen.


To show or hide the input panel, tap the Input Panel button . Tap the arrow next to the Input Panel button to choose a method for typing or writing.

When you use the input panel, your device anticipates the word you are typing or writing and displays it above the input panel. When you tap the displayed word, it is inserted into your text at the blinking cursor. As you continue to use your device, it learns to anticipate more and more words.



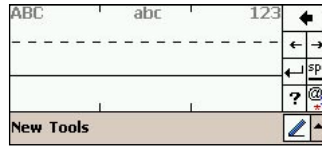
With the soft keyboard, you can tap letters to enter information. Letter Recognizer allows you to write letters using the stylus just as you would on paper. With Block Recognizer you can input character strokes with the stylus that are similar to those used on other devices. Using Transcriber you can write anywhere on the screen with the stylus, just as you would on paper. Write a sentence or more of information, then pause and let Transcriber change the written characters to typed characters.

#### To type with the soft keyboard:

1. Tap the arrow next to the Input Panel button  and then tap **Keyboard**.
2. On the soft keyboard that is displayed, tap the keyboard keys with your stylus.

### To write with Letter Recognizer:

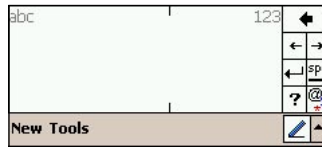
1. Tap the arrow next to the Input Panel button and then tap **Letter Recognizer**.
2. Write letters in the box just as you would write on paper.



*Letter Recognizer*

### To write with Block Recognizer:

1. Tap the arrow next to the Input Panel button and then tap **Block Recognizer**.
2. Write a letter in the box.



*Block Recognizer*

### To write with Transcriber:

1. Tap the arrow next to the Input Panel button and then tap **Transcriber**.
2. Write anywhere on the screen.



*Transcriber*

## Editing Text

If you want to edit or format typed text, you must select it first. Simply drag the stylus across the text you want to select. You can cut, copy, and paste text by tapping and holding the selected words and then tapping the appropriate command on the pop-up menu. You can also use the **Edit** menu.

## Entering Dates

Many applications ask you for a date as input, such as “June 18, 2006.” All standard Windows Mobile™-based applications use the same form to assist in this process.



Entering a date on the calendar.


### To enter dates:

1. Tap the date field you want to change.
2. Tap the left or right arrows at the top of the calendar to move between months. You can also tap the month and choose a specific month from a menu.
3. Tap the year, and then tap the up and down arrows to change the year. You can also use the Input Panel to enter a year.
4. Tap the day on the calendar to select the date you want. Tap **Today** to choose today's date.

## Writing on the Screen

In the Notes program and in the Notes tab in Calendar, Contacts, and Tasks, you can use your stylus to write directly on the screen. Write the way you do on paper. You can edit and format what you have written and convert the information to text at a later time.

### To write on the screen:

1. Tap the **Pen** icon  to switch to writing mode.
2. Write anywhere on the screen.

### To select writing:

1. Tap and hold the stylus next to the text you want to select until the cursor appears.
2. Without lifting, drag the stylus across the text you want to select.

### To convert writing to text:

1. Select the writing you want to convert to text. (This is necessary only if you wish to convert part of your writing rather than all of it.)
2. Tap **Tools** and then tap **Recognize**.

If the conversion is incorrect, you can select different words from a list of alternates or return to the original writing.

### To select alternate words:


1. Tap and hold the incorrect word (tap one word at a time).
2. From the pop-up menu, tap **Alternates**. A menu with a list of alternate words appears.
3. Tap the word you want to use or tap the writing at the top of the menu to return to the original writing.

Try these tips for good recognition:

- Write neatly.
- Write on the lines and draw descenders below the line. Write the cross of the “t” and apostrophes below the top line so that they are not confused with the word above. Write periods and commas above the line.
- For better recognition, try increasing the zoom level to 300% using the **Tools** menu.
- Write the letters of a word closely and leave big gaps between words so the device can easily tell where words begin and end.
- Note that hyphenated words, foreign words that use special characters such as accents, and some punctuation cannot be converted.
- Note that you cannot change words that have already been recognized by writing over them with the stylus.

## Drawing on the Screen

You can draw on the screen in the same way that you write on the screen. The difference between writing and drawing on the screen is how you select items and how they can be edited. For example, selected drawings can be resized, whereas writing cannot.

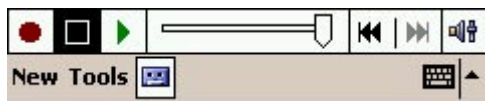
To create a drawing, select the Pen icon  and simply cross three ruled lines on your first stroke. A drawing box appears. Subsequent strokes inside or touching the drawing box become part of the drawing. Drawings that do not cross three ruled lines will be treated as writing.

### To edit a drawing:

1. Tap and hold the stylus on the drawing until the selection handle (looks like a “+”) appears.
2. Drag the selection handle to select the drawing.
3. Tap and drag to move the drawing.
4. Tap the **Edit** menu or tap and hold on the drawing to cut, copy, or paste the drawing.


## Recording a Message

In any program where you can write or draw on the screen, you can also quickly capture thoughts, reminders, and phone numbers by recording a message. In Calendar, Contacts, and Tasks, you can include a recording in the Notes tab. In the Notes program, you can either create a stand-alone recording or include a recording in a written note. If you want to include the recording in a note, open the note first. In Messaging, you can add a recording to an e-mail message.



*Recording in Notes.*


### To create a recording:


1. Hold the microphone on your iQue M5 near your mouth or other source of sound.
2. Press and hold the **Record** hardware button on your device until you hear a beep.
3. While holding down the **Record** button, make your recording.
4. To stop recording, release the **Record** button. The new recording appears in the note list or as an embedded icon.
5. To play a recording, tap it in the list or tap the embedded recording icon  in the note.

## Finding Information

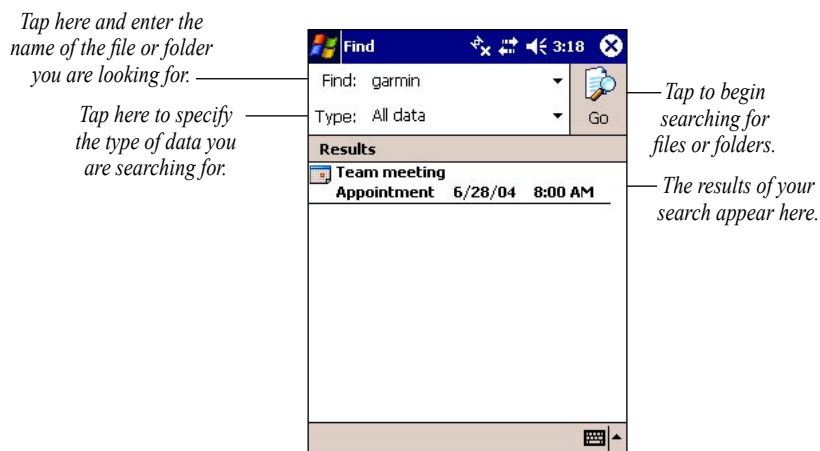
The Find feature on your device helps you quickly locate information. Use it to find files or folders, especially large files that may be taking up needed space.

### To find files, folders, or text:

1. Tap , **Programs**, and then **Find**.
2. Tap the **Find** field and enter the name of the file, folder, or text you want to find.
3. Tap the **Type** drop-down menu and select what type of file you are searching for.

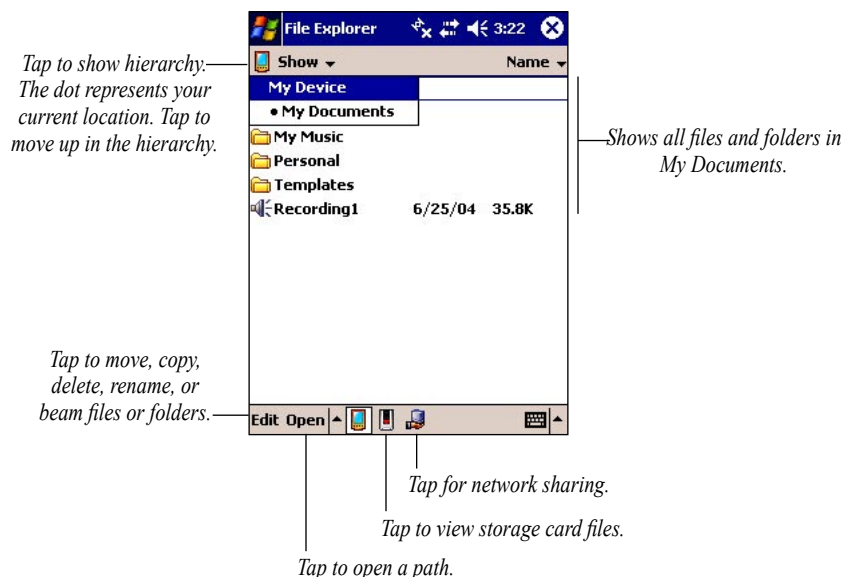
 **NOTE:** If you are trying to find files or folders that are taking up storage space, choose “Larger than 64 KB” from the **Type** menu.

4. Tap **Go**.



## Organizing Information

You can easily move and organize files and folders with **File Explorer**. To open, tap , **Programs**, and then **File Explorer**. Tap and hold to cut, copy, paste, rename, or delete files and folders.





## CHAPTER 2: ACTIVE SYNC

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## CHAPTER 2: ACTIVE SYNC

### Introduction

Using Microsoft® ActiveSync®, you can *synchronize* the information on your desktop computer with the information on your iQue M5. Synchronization compares the data on your iQue M5 with your desktop computer and updates both computers with the most recent information.

With ActiveSync, you can manage what information is stored on your iQue M5:


- Select which information types are synchronized and control how much data is synchronized.
- Control when synchronization happens.
- Copy (rather than synchronize) files between your device and desktop computer.
- Add or remove programs.
- Back up and restore data.
- Synchronize remotely or with an Exchange server.

You should have already installed ActiveSync on your desktop computer and synchronized for the first time. If you have not done this, please refer to the *Setup Guide* included with the Setup CD for instructions.

### Choosing What Data to Synchronize

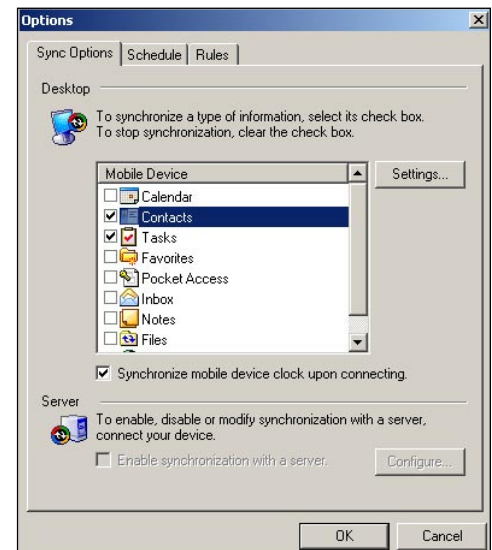
Because your iQue M5 has a limited amount of storage space (64 MB RAM), we recommend that you limit the amount of information you synchronize or store. For example, you can limit the number of Calendar appointments you synchronize between your desktop and your iQue M5 to save storage space. You can change these settings on your desktop computer.

#### To change what types of information to synchronize:

1. Open Microsoft ActiveSync on your desktop computer.
2. Click **Options**. 
3. Click to check the box next to each type of information you want to share between your desktop computer and your iQue M5.
4. Click **OK**.

#### To limit how much information is synchronized:

1. From ActiveSync on your desktop computer, click **Options**.
2. Click to highlight **Calendar** from the list of programs.
3. Click **Settings**.
4. Check options to limit how many appointments you want to synchronize. Click **OK**.
5. Repeat for each type of information you synchronize.
6. Click **OK**.



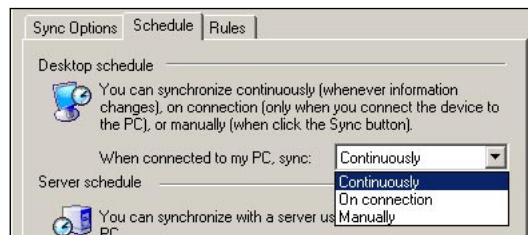
Customize your ActiveSync settings by clicking **Options**.

## Choosing When to Synchronize

You may find that you want to synchronize less frequently or only at certain times. You can control how often you would like to synchronize information by changing settings in ActiveSync on your desktop computer.

### To change when synchronization happens:

1. Open **Microsoft ActiveSync** on your desktop computer.
2. Click **Options** and then the **Schedule** tab.
3. Click to choose how often you would like to synchronize information. If you choose “Synchronize manually,” you must open ActiveSync and click **Sync** each time you want to synchronize data.
4. Click **OK**.



Changing when synchronization happens

## Moving Files between Your Desktop Computer and iQue M5

You may want to move files or folders between your desktop and your iQue M5 without having to synchronize that information. This works well for files you do not need to update or for files that you cannot synchronize, like pictures. Moving files and folders onto your iQue M5 is just like moving them from one location to another on your personal computer. For more help, refer to your desktop computer help files.



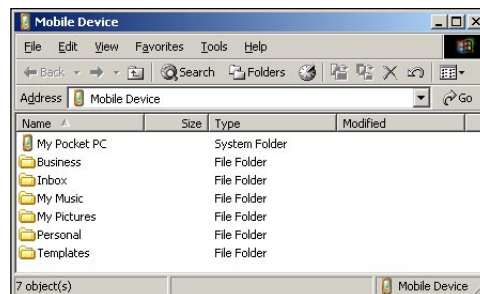
**NOTE:** You may have trouble transferring large files (> 50 MB) to your SD card. This is best done with a separate data card reader, rather than transferring them directly to the card in your iQue M5.

### To move files or folders:

1. Open **ActiveSync** on your desktop computer.
2. Click **Explore**. This window shows all files and folders stored on your iQue M5.
3. To move files to your iQue M5, click and drag files or folders from your desktop computer to this window. You can also **Cut**, **Copy**, and **Paste** to move files.
4. To move files to your desktop computer, click and drag files or folders from this window to your desktop computer. You can also **Cut**, **Copy**, and **Paste**.



**NOTE:** ActiveSync may need to convert files when synchronizing between your mobile device and the desktop computer. A converted file may not contain all the information found in the original file.



Exploring your iQue M5 on your computer

## Adding and Removing Programs

Programs added to your iQue M5 at the factory are stored in ROM (read-only memory). You cannot remove this software, and you will never accidentally lose ROM contents. All other programs and data files added to your device after factory installation are stored in RAM (random access memory), including any software you load from your iQue M5 setup CD.

You can install any program created for your iQue M5, as long as it has enough memory. The program must be compatible with an ARM processor, or it will not work on your iQue M5. Look for programs online at <http://www.microsoft.com/windowsmobile>.

### To add programs:

1. Be sure this program is compatible with your iQue M5 (ARM processor).
2. Download the program to your desktop computer (or insert the CD or disk that contains the program into your desktop computer). You may see a single \*.cab, \*.xip, \*.exe, or \*.zip file, a Setup.exe file, or several versions of files for different device types and processors. Be sure to select the program designed for ARM devices.
3. Read any installation instructions, Read Me files, or documentation that comes with the program. Many programs provide special installation instructions.
4. Connect your device to your desktop computer.
5. Double-click the \*.exe file.



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**NOTE:** If the file is an installer, the installation wizard will begin. Follow the directions on the screen. Once the software has been installed on your desktop computer, the installer will automatically transfer the software to your device.

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**NOTE:** If the file is not an installer, you will see an error message stating that the program is valid but it is designed for a different type of computer. You will need to move this file to your device. See [“Moving Files between your Desktop Computer and your iQue M5.”](#)

---

6. Once installation is complete, tap **Programs**, and then the program icon to open.

### To add programs directly from the Internet:


1. Open Pocket Internet Explorer on your iQue M5 and connect to the Internet to search for programs you want to download.
2. Once you find a program, download it to your iQue M5. You may see a single \*.xip, \*.exe or \*.zip file, a Setup.exe file, or several versions of files for different device types and processors. Be sure to select the program designed for ARM processors.
3. Read any installation instructions, Read Me files, or documentation that comes with the program. Many programs provide special installation instructions.
4. Tap the file, such as a \*.cab, \*.xip or \*.exe file. The installation wizard will begin. Follow the directions on the screen.

### To add programs to your Start menu from ActiveSync:

1. Open **ActiveSync** on your desktop computer.
2. Click **Explore**.
3. Locate the program file. Right click on the program file name and click **Create Shortcut**.
4. Right-click the shortcut and choose **Cut**. Open **My Pocket PC, Windows**, and the **Start Menu** folder. Right-click and choose **Paste**.


### To add programs to your Start menu from your iQue M5:

1. Tap  and then **Settings**.
2. Tap the **System** tab. Then tap **Menus**.
3. Tap to check the items you want to include in the  **Start** menu. Unchecked items appear in the Programs menu.

 **NOTE:** This method of adding programs only works if a shortcut to the program already appears in the Programs folder. To add programs to the Start menu that do not appear in the list, follow the instructions below.

---


OR

1. Tap , **Programs**, and then **File Explorer**.
2. From the pull-down menu, select **My Device** to view all files and folders on your iQue M5. Locate the program file.
3. Tap and hold on the program file and choose **Cut** from the pop-up menu.
4. From **My Device**, tap the **Windows** folder and then the **Start Menu** folder. Tap and hold on a blank area inside this folder and choose **Paste** from the pop-up menu.

### To remove programs with ActiveSync:

1. Launch **ActiveSync** on your desktop computer.
2. From the **Tools** menu, select **Add/Remove Programs**.
2. Highlight the name of the program you want to remove from your iQue M5.
3. Click **Remove**.
4. Follow the on-screen instructions.

### To remove programs on your iQue M5:

1. Tap , **Settings**, the **System** tab, and then **Remove Programs**.
2. Tap to highlight the program you want to remove; then tap **Remove**.

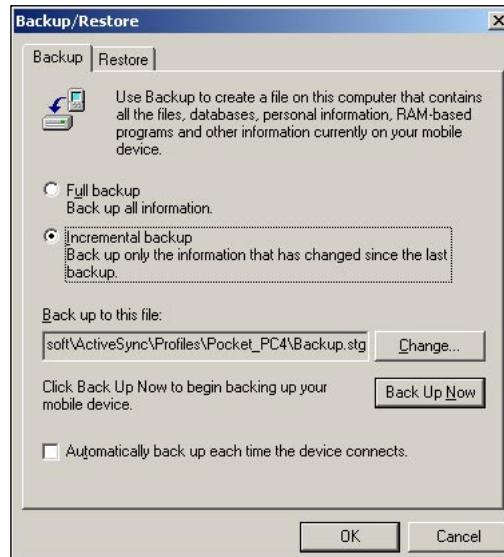
 **NOTE:** If the program does not appear in the list of installed programs, use File Explorer on your device to locate the program, tap and hold the program, and then tap **Delete** on the pop-up menu.

---

## Backing Up Files and Settings

It is important to back up your iQue M5 files and settings periodically. When you back up files with ActiveSync, you will store an “image” of what files, folders, and settings are like on your iQue M5. Then, if you lose data for some reason, you can restore your iQue to the last “image” you saved.

You can also back up files and settings on an SD card or in safe storage on your iQue M5. To do so, use [Sprite Backup](#) software as described in [Chapter 9](#).



Backing up files from your iQue M5 to your computer

### To back up files and settings:

1. Open **ActiveSync** on your desktop computer.
2. From the **Tools** menu, choose **Backup/Restore**.
3. Choose whether you want to do a full backup (saves all information) or an incremental backup (saves any information that has changed since last backup).
4. Choose where you want to save the back up file. If you want to back up your iQue M5 each time you synchronize, check the box next to “Automatically back up each time the device connects.”
5. Click **Back Up Now**.



**NOTE:** Do not use your iQue M5 before you are finished backing up files. If you do, the back up process may fail.

### To restore your iQue M5 to the last backup state:

1. Open **ActiveSync** on your desktop computer.
2. From the **Tools** menu, choose **Backup/Restore**. Click the **Restore** tab.
3. Click **Restore Now**.



**NOTE:** Any information that has changed on your iQue M5 since your last backup will be erased by the restore process.

## Synchronizing with an Exchange Server


If your company has installed Microsoft Exchange Server with Exchange Server ActiveSync, you can synchronize between your iQue M5 and a server. Note that you can only synchronize with a server or with your desktop computer, not both.

For more information on setting up and synchronizing with an Exchange server, refer to the ActiveSync help files on your desktop (with ActiveSync open, press **F1** on your keyboard or choose **Microsoft ActiveSync Help** from the **Help** menu).

## Synchronizing Remotely with Infrared

If you have a desktop or laptop with an Infrared (IR) port, you can synchronize remotely with IR. Make sure IR ports on your computer and your iQue M5 are lined up with no objects between them.

### To synchronize remotely with IR:

1. Tap  and then **ActiveSync** on your iQue M5.
2. Tap **Tools** and then **Connect via IR**. ActiveSync will automatically make the IR connection.

## Synchronizing after Restoring from Sprite Backup

When you try to synchronize your iQue M5 with your personal computer after restoring data from a [Sprite Backup](#) operation, you may receive a message like this: “The following information type on your mobile device has items that have not been synchronized with this computer before.” This message is expected and unavoidable, even though you have already synchronized data with your computer in the past. Choose **Combine** to add the information on your PC to that on your iQue M5. **Replace** removes all entries from your iQue M5 and resynchronizes everything. In most cases, we recommend that you choose **Combine**; if you choose **Replace**, you may important delete information that you just restored from Sprite Backup.

## CHAPTER 3: POCKET OUTLOOK


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## CHAPTER 3: POCKET OUTLOOK






Microsoft® Pocket Outlook includes Calendar, Contacts, Tasks, Messaging, and Notes. You can use these programs individually or together. For example, e-mail addresses stored in Contacts can be used to address e-mail messages in Inbox.

Using ActiveSync®, you can synchronize information in Microsoft Outlook® or Microsoft Exchange on your desktop computer with your device. You can also synchronize this information directly with a Microsoft Exchange server. Each time you synchronize, ActiveSync compares the changes you made on your device and desktop computer or server and updates both computers with the latest information. For information on using ActiveSync, see [Chapter 2](#).

You can switch to any of these programs by tapping  and then **Programs** (if necessary).

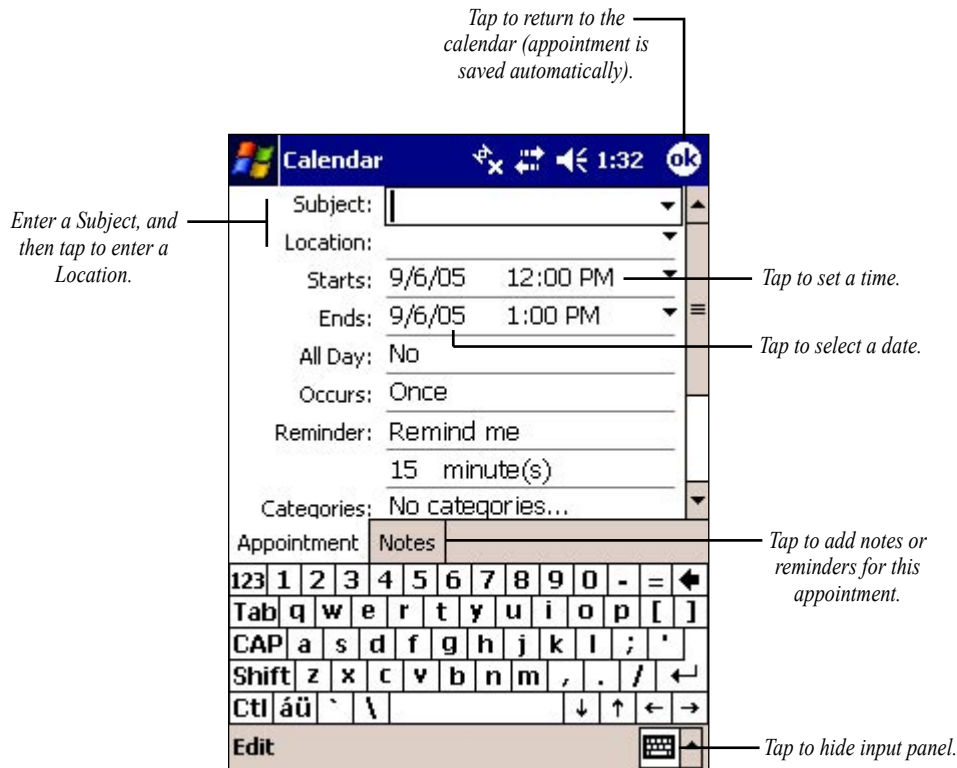
### Calendar: Scheduling Appointments and Meetings


Use Calendar to schedule appointments, including meetings and other events. To open Calendar, press the Calendar button on the front of your iQue M5, or tap  and then Calendar. You can check your appointments in one of several views (Agenda, Day, Week, Month, and Year) and easily switch views by pressing the buttons below:

	Agenda View	Upcoming appointments appear in bold; past appointments are not.
	Day View	View your day's schedule in one-hour blocks.
	Week View	View your week's schedule in one-hour blocks.
	Month View	View which days of the month contain scheduled appointments.
	Year View	View a year calendar.

### To create an appointment:

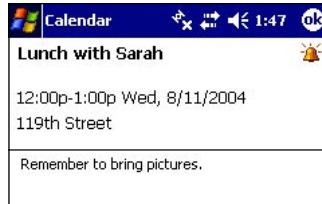
1. If you are in Day or Week view, tap the desired date and time for the appointment.
2. Tap **New**.



3. Tap to select a field. Then enter a description and a location using the input panel.
4. If needed, tap the date and time to change them.
5. Enter other desired information. You will need to hide the input panel or use the scroll bar to see all available fields. (Tap  to hide the input panel.)
6. If this appointment occurs more than once, tap the **Occurs** field and select among the drop-down options.
7. To add notes, tap the **Notes** tab from the **Edit Appointment** screen. See "[Notes: Capturing Thoughts and Ideas](#)" for more information.
8. Tap "Remind Me" to turn on/off the appointment Reminder. Tap to change the time when the reminder will appear.
9. When finished, tap **OK** to return to the calendar.

## Using the Summary Screen

When you tap an appointment in Calendar, a summary screen appears. To change the appointment, tap **Edit**. To beam an appointment, tap and hold on the appointment and then select **Beam Appointment**. You can also tap the appointment and then tap **Tools** and **Beam Appointment**.




*Appointment Summary Screen*


## Creating Meeting Requests

You can use Calendar to set up meetings with users of Outlook or Pocket Outlook. The meeting request is created automatically and sent either when you synchronize your Inbox or when you connect to your e-mail server. Indicate how you want to send meeting requests by tapping **Tools** and then **Options**.

### To schedule a meeting:

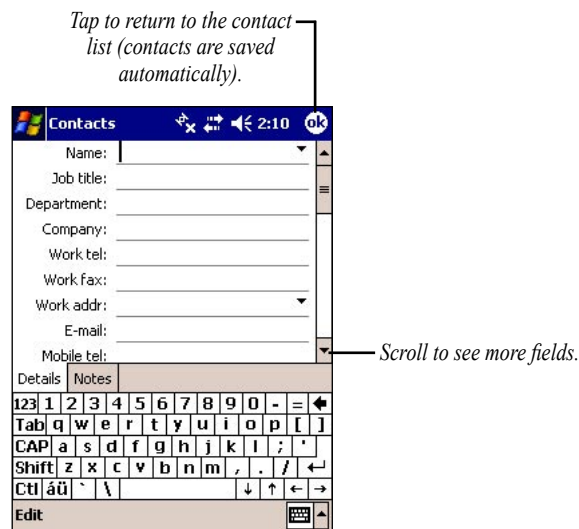
1. Create an appointment.
2. In the appointment details, hide the input panel  or use the scrollbar and then tap the **Attendees** field.
3. From the list of e-mail addresses you have entered in Contacts, select the meeting attendees. Then tap **ok**. The meeting notice is created automatically and placed in the **Outbox** folder of your Inbox. See [“Messaging: Sending and Receiving E-mail”](#) for more information.

## Contacts: Tracking Friends and Colleagues

Contacts maintains a list of your friends and colleagues so that you can easily find the information you're looking for, whether you're at home or on the road. Using your iQue M5 infrared (IR) port, you can quickly share Contacts information with other device users. You can also integrate your Contacts list with your Locations list in the Que applications (for more information, refer to the *Que Applications Guide*). To open Contacts, press the **Contacts** button on your iQue M5, or tap  and then **Contacts**.

### To create a contact:

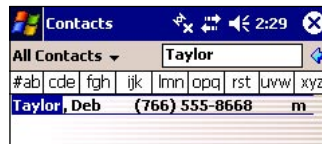
1. Tap **New**.
2. Using the input panel, enter a name and other contact information. Scroll down to see all available fields.
3. To assign the contact to a category, tap **Categories** and select a category from the list.
4. To add notes, tap the **Notes** tab. You can enter text, draw, or create a recording. See “Notes: Capturing Thoughts and Ideas.”
5. When finished, tap **OK** to return to the contact list.



Tap each field to enter information.

### To find a contact:

1. From the Contacts page, enter all or part of a contact name in the **Find a name** field.
2. Tap a contact in the list to view information. To show all contacts again, clear the text from the **Find a name** field or tap the button to the right of the field.




Finding a contact.

## Using the Summary Screen

When you tap a contact in the contact list, a summary screen is displayed. To change the contact information, tap **Edit**. To beam a contact, select **Tools** and then **Beam Contact**, or tap and hold on the file name and select **Beam File** from the drop-down menu.



## Tasks: Keeping a To Do List

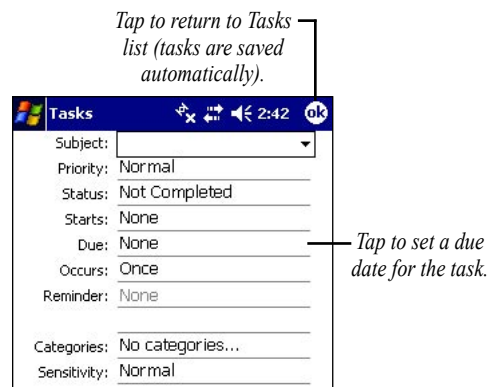
Use Tasks to keep track of what you have to do. To open Tasks, tap , **Programs**, and then **Tasks**.

### To create a task:

1. Tap **New**.
2. Using the input panel, enter a description.
3. You can enter a start date and due date or enter other information by first tapping the field. If the input panel is open, hide it or use the scrollbar to see all available fields.
4. To assign the task to a category, tap **Categories** and select a category from the list.
5. To add notes, tap the **Notes** tab. You can enter text, draw, or create a recording. For more information on creating notes, see “Notes: Capturing Thoughts and Ideas” later in this chapter.
6. When finished, tap **ok** to return to the task list.

To create a task with only a subject line:

1. Make sure **Entry Bar** is checked on the **Tools** menu.
2. To make this task high priority, tap . To make this task low priority, tap . Then tap the entry bar (the field above the task list) and enter a title for your new task.
2. Tap the **Enter** key on the keyboard to add the task to your task list.



Tap each field to enter task information.


## Using the Summary Screen

When you tap a task in the task list, a summary screen appears. To change the task, tap **Edit**.

### To beam a task:

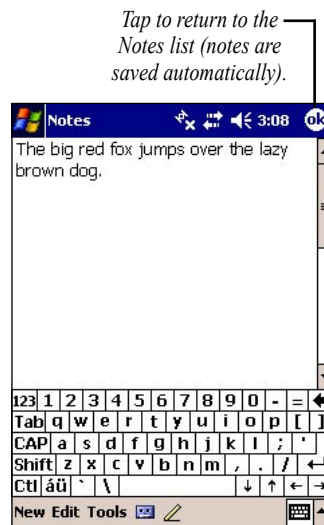
1. Select **Tools** and then **Beam Task**, or tap and hold on the file name and select **Beam File** from the drop-down menu.
2. Select a device and tap **ok**.

## Notes: Capturing Thoughts and Ideas

Quickly capture thoughts, reminders, ideas, drawings, and phone numbers with Notes. You can create a written note or a recording. You can also include a recording in a note. If a note is open when you create the recording, it will be included in the note as an icon. If the note list is displayed, it will be created as a stand-alone recording. To open Notes, tap the Notes icon on the Shortcuts bar, located on the Today screen. You can also tap , **Programs**, and then **Notes**.

### To create a note:

1. Tap **New**.
2. Add text to your note using one of the input methods.
3. If you wish, add drawing or handwriting to your note with the drawing button on the toolbar.
4. Add voice recording to your note by tapping the **Record** button on the toolbar.
5. Tap **ok**. The note is saved automatically.



*Creating a new note.*


### To beam a note:

1. Tap **Tools** and then **Beam Note**, or tap and hold on the file name and select **Beam File** from the drop-down menu.
2. Select a destination device and tap **ok**.

## Messaging: Sending and Receiving E-mail


Use Messaging to send and receive e-mail in either of these ways:

- Synchronize e-mail messages with Microsoft Exchange or Microsoft Outlook on your desktop computer.
- Send and receive e-mail messages by connecting directly to an e-mail server through an Internet service provider (ISP) or a network.

To open Messaging, press the Messaging button on the front of your iQue M5, or tap  and then **Messaging**.

### Using Messaging

From the main Messaging screen, compose a new message by tapping **New**. Tap the Inbox drop-down menu to see a tree browser of your Messaging folders. Here you can find messages waiting to be sent, messages you have already sent, and deleted messages.

 **Note:** It's a good idea to clear your Deleted Items folder manually from time to time to save storage space. Open your Deleted Items folder, tap and hold on each message, and choose **Delete** from the pop-up menu.

Tap the **Sort by** drop-down menu (located to the right of the Inbox drop-down menu) to change the listed order of your messages. Tap each message to view the message. Tap and hold each message to reply, forward, delete, or move the message.

### Using Signatures

A signature is a few lines of text that is automatically included at the bottom of each e-mail you send. Each account can have its own signature.

#### To create a signature:

1. Tap **Accounts** and then **Accounts...**
2. Tap the **Signatures** button.
3. Choose an account from the **Select an account** drop-down menu that you want to apply the signature to.
4. Check the box next to **Use signature with this account**. Check the box if you want to include the signature when you reply or forward a message.
5. Enter signature text.
6. Choose another account from the drop-down menu if you want to create multiple signatures.
7. Tap **ok**.



Creating a new signature.

## Saving vCard (.VCF) Attachments

vCards are electronic business cards—a powerful new means of Personal Data Interchange (PDI) and a way to automate the traditional business card. Using vCards with Pocket PC is easy: when you receive these files as e-mail attachments, simply save them to your Contacts database.

### To save vCards as Contacts:

1. Open an email with a vCard attachment (.vcf) and tap the attachment.
2. Tap **Yes** to save the contact to your Contacts database.

## Synchronizing E-mail Messages

E-mail messages can be synchronized as part of the general synchronization process. You need to enable Inbox synchronization in ActiveSync. For information on enabling Inbox synchronization, see [“Choosing What Data to Synchronize,” Chapter 2](#).

During synchronization, messages are copied from the mail folders of Exchange or Outlook on your desktop computer to the ActiveSync folder in Inbox on your device. By default, you will receive messages from the past three days only, the first 100 lines of each message, and file attachments of less than 100 KB in size. E-mail messages in the Outbox folder on your device are transferred to Exchange or Outlook, and then sent from those programs. E-mail messages in subfolders must be selected in ActiveSync on your desktop computer in order to be transferred.

## Connecting Directly to an E-mail Server

In addition to synchronizing e-mail messages with your desktop computer, you can send and receive e-mail messages by connecting to an e-mail server. To connect, you must set up a remote connection to a network or an ISP. For more information, see [“Getting Connected,” Chapter 6](#).

When you connect to the e-mail server, new messages are downloaded to your Inbox folder, messages in the device Outbox folder are sent, and messages that have been deleted from the e-mail server are removed from your Inbox folder.

Messages that you receive directly from an e-mail server are linked to your e-mail server rather than your desktop computer. When you delete a message on your iQue M5, it will also be deleted from the e-mail server the next time you synchronize. See ActiveSync to customize synchronization.

You can connect to one e-mail server or several. Before you connect, specify which server you want to connect to.

### To connect directly to an e-mail server:

1. Tap **Accounts** and then **New Account...**
2. Enter your e-mail address and tap **Next**. Messaging tries to configure your e-mail settings automatically based on your e-mail address.
3. Enter your name, account user name and account password. Check **Save Password** if you want this password to be saved for future connections. Tap **Next**.
4. Choose whether this account is POP3 or IMAP4 (IMAP4 should be used for standard IMAP and Exchange Server accounts). Enter a name for this account. Tap **Next**.
5. Enter your incoming and outgoing mail servers and the domain name if applicable. Consult your IT department for this information. Tap **Options** to customize your account settings.



**To configure existing e-mail accounts:**



1. Tap **Accounts** and then **Accounts...**
2. Tap an account from the list of existing accounts. The account wizard opens.
3. Make changes (if you wish) and tap **Next** until you reach the mail servers page. Tap **Options**.
4. Choose how often you want to connect to your server and download new messages. Choose whether you want to use your Internet profile or your Work profile to connect. Tap **Next**. For more information on connecting, see [“Getting Connected,” Chapter 6](#).
5. Choose whether your outgoing mail server requires authentication, whether you want to use secure connections, and how many messages you want to display. Tap **Next**.
6. Choose how many of your mail messages you want to download. Tap **Finish**.

## CHAPTER 4: POCKET OFFICE

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## CHAPTER 4: POCKET OFFICE

Pocket Office on your iQue M5 includes Pocket Word and Pocket Excel. Both programs allow you to create and store different types of documents. To open Pocket Word or Pocket Excel, tap , **Programs**, and then **Pocket Word** or **Pocket Excel**.

 **NOTE:** For more help with Pocket Office, refer to the help menus by tapping  and then **Help** from within each program.

### Pocket Word

Pocket Word works with Microsoft Word on your desktop computer to give you easy access to your documents. With ActiveSync, you can synchronize documents between your desktop computer and your iQue M5 so both have the most up-to-date document versions.

### Using Pocket Word

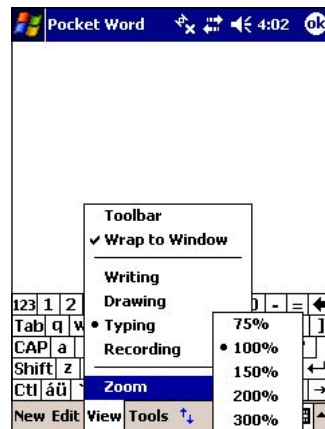
You can create new documents in Pocket Word or open existing documents that you have transferred from your desktop computer. Pocket Word automatically saves each document when you tap **ok** to close it. You can also save a document by any name by tapping **Tools**, **File**, and then **Save Document As**.

#### To create a new Pocket Word document:

1. Open Pocket Word by tapping , **Programs**, and then **Pocket Word**.
2. If a blank document does not automatically appear, tap **New**.

You can open only one document at a time. When you open a second document, you are asked to save the first. You can save the document in a variety of formats, including Word (.doc), Pocket Word (.psw), Rich Text Format (.rtf), and Plain Text (.txt).

You can change the zoom magnification by tapping **View**, **Zoom**, and then selecting the percentage you want. Select a higher percentage to enter text and a lower one to see more of your document. If you are opening a Word document created on a desktop computer, select **Wrap to Window** on the **View** menu so that you can see the entire document without having to scroll from left to right.



Zooming in Pocket Word.

On the main screen (no documents open), Pocket Word contains a list of the Pocket Word files stored on your iQue M5. Tap a file in the list to open it. To delete, copy, rename, move, send by email, or beam a file, tap and hold on a file name in the list. Then select the appropriate action from the pop-up menu.

## Input Modes in Word

When you are working with a document, the View menu allows you to switch between input modes. You have a choice of writing, drawing, typing, and recording modes. To change modes, tap **View** and then tap one of the four modes. For more information on entering information, see “[Entering Information on Your iQue M5.](#)”

### Typing Mode

In Typing mode, use the input panel to enter typed text into the document. To format existing text and to edit text, first select the text. You can select text as you do in a Word document, using your stylus instead of the mouse to drag through the text you want to select. You can search for text in a document by tapping **Edit** and then **Find/Replace**.

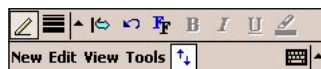


Typing Mode

### Writing Mode

In Writing mode, use your stylus to write directly on the screen. Ruled lines are displayed as guides, and the zoom magnification is greater than in typing mode to allow you to write more easily.

Remember, if you cross three ruled lines in a single stylus stroke, the writing becomes a drawing, which can be edited and manipulated.



Writing Mode

### Drawing Mode

In Drawing mode, use your stylus to draw on the screen. Gridlines appear as a guide. When you lift your stylus off the screen after the first stroke, a drawing box appears indicating the boundaries of the drawing. Every stroke within or touching the drawing box becomes part of the drawing.



Drawing Mode

### Recording Mode

In Recording mode, embed a recording into your document. Recordings are saved as .wav files and appear as icons embedded in your document.



Recording Mode

## Pocket Excel

Pocket Excel works with Microsoft Excel on your desktop computer to give you easy access to copies of your workbooks. With ActiveSync, you can synchronize workbooks between your desktop computer and your device so that you have the most up-to-date content in both locations.


### Working with Pocket Excel

Use Pocket Excel to create spreadsheets, such as expense reports or mileage logs. Pocket Excel automatically saves each document when you tap **ok** to close it. You can also save a document by any name by tapping **Tools, File**, and then **Save Workbook As**.

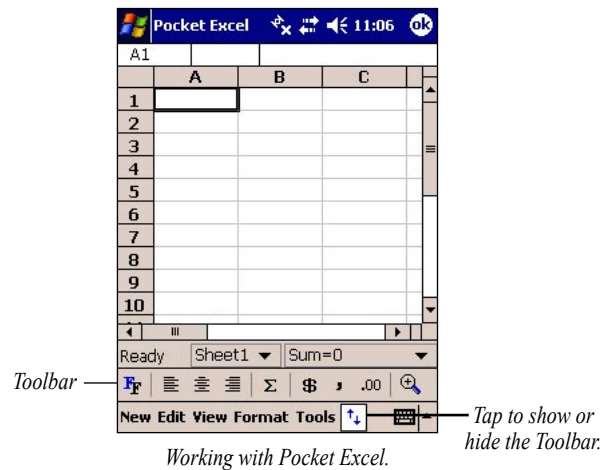
#### To create a new Pocket Excel file:

1. Open Pocket Excel by tapping , **Programs**, and then **Pocket Excel**.
2. Tap **New** to open a blank spreadsheet.

You can open only one file at a time. When you open a second file, you will be asked to save the first. You can save a spreadsheet you create or edit in a variety of formats, including Pocket Excel (.pxl) and Excel (.xls).

Pocket Excel provides fundamental spreadsheet tools, such as formulas, functions, sorting, and filtering. To display the toolbar, tap  or tap **View** and then **Toolbar**.

For more information on using Pocket Excel, refer to the Microsoft Excel Help file on your desktop computer, or to the help file on your iQue M5 (tap  and then **Help** to access).



On the main screen (no documents open), Pocket Excel contains a list of the Pocket Excel files stored on your iQue M5. Tap a file in the list to open it. To delete, copy, rename, move, send by email, or beam a file, tap and hold on a file name in the list. Then select the appropriate action from the pop-up menu.

## CHAPTER 5: POCKET ACCESSORIES

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## CHAPTER 5: POCKET ACCESSORIES

The software accessories include Microsoft® MSN Messenger, Microsoft® Windows Media Player 10, Microsoft® Terminal Services, and Pictures.

### MSN Messenger

MSN® Messenger on your mobile device is an instant messaging program that lets you:

- See who is online.
- Send and receive instant messages.
- Have instant message conversations with groups of contacts.

To use MSN Messenger, you must have a Microsoft Passport™ account or a Microsoft Exchange e-mail account. You must have a Passport to use MSN Messenger Service. If you have a Hotmail® or MSN account, you already have a Passport. Sign up for a Microsoft Passport account at <http://www.passport.com>. Get a free Microsoft Hotmail e-mail address at <http://www.hotmail.com>. Once you have obtained either a Microsoft Passport or a Microsoft Exchange account, you are ready to use MSN Messenger. To open MSN Messenger, tap , **Programs**, and then **MSN Messenger**.

#### To set up an account and sign in:

1. Launch MSN Messenger. Make sure you are connected to the Internet (see “Getting Connected,” Chapter 6, for details).
2. Select **Tools > Options** and select the **Account** tab.
3. In the **Accounts** tab, enter your Passport or Exchange account information. Be sure to indicate which service you wish to connect with.
4. To sign in, tap the sign-in screen and enter your e-mail address and password.



Signing in to MSN Messenger.



**NOTE:** In future connections, your information will be already entered in the MSN login screen.

At any time, you can select **Tools > Sign Out** to disconnect your session. To sign in when disconnected, you can tap the screen or you can tap **Tools** and then **Sign In**.

## Working with MSN Messenger Contacts

The MSN Messenger window shows all of your messenger contacts at a glance, divided into Online and Not Online categories. From this view, you can chat, send an e-mail, block the contact from chatting with you, or delete contacts from your list using the pop-up menu.

### To add a contact:


1. Tap **Tools** and then **Add a Contact**.
2. Enter the name of the user you want to add and tap **Next**.

### To chat with a contact:

1. Tap a contact name to open a chat window.
2. Enter your message in the text entry area at the bottom of the screen, and tap **Send**.



---

**NOTE:** To switch back to the main window without closing a chat, tap . To revert back to your chat window, tap **Chats** and select the person with whom you were chatting.

---

## Using My Text

When you are using MSN Messenger, you can use My Text to insert frequently-used words or phrases into the text entry area. To insert a message, tap **My Text** and tap a message. You can add text after inserting a My Text message before sending it.

To edit a My Text message, tap **Tools** and then **Edit My Text**. Select the message you wish to edit and make desired changes. Click **ok** to save changes.


## Chatting Tips

Keep these tips in mind when you are chatting with contacts:

- To know if the contact you are chatting with is responding, look for the message under the text entry area.
- If the other chat participants are not entering text, the date and time of the last message received appears at the bottom of the screen.
- To change how you appear to other users, from either the main Messenger window or a chat window, select **Tools > My Status**. These same choices appear in MSN/Windows Messenger.
- To jump to chats you have active with other users, select **Chats** and highlight the appropriate contact's name.

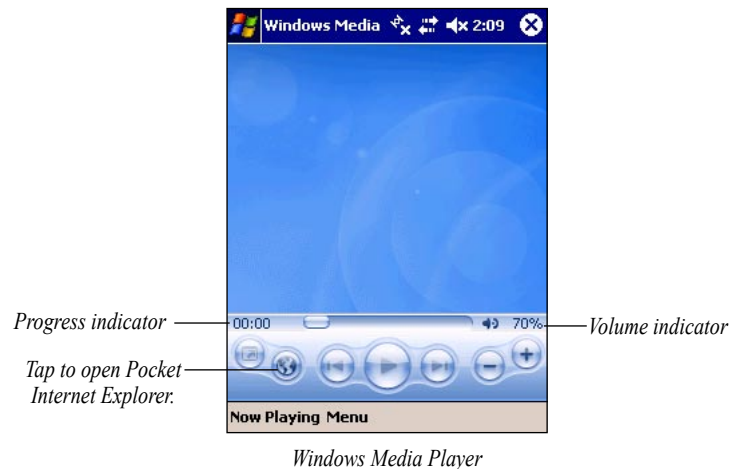


## Windows Media Player for Pocket PC

Use Microsoft Windows Media Player for Pocket PC to play digital audio and video files, including any Windows Media or MP3 file formats (.asf, .wma, .wmv, .mp3). To open Windows Media Player for Pocket PC, tap the **Windows Media** icon in the Shortcut bar on the Today screen, or tap , **Programs**, and then **Windows Media**.


### Media Playback

Once you have loaded a media file, you can play, pause, stop, song advance/reverse, mute sound, or adjust volume. Tap the full-screen mode button to hide the toolbars and show the media in landscape mode. (To return to normal play mode, tap the screen again.)



## Pictures

Use Pictures to view JPEG pictures stored on your device or in a storage card, send pictures to others, view a slideshow of your pictures, or set a picture as the background on the Today screen. You can even set Pictures to launch itself when a digital camera storage card is inserted into your device.

To open, tap , **Programs**, and then **Pictures**. By tapping and holding on a picture file, you can copy, delete, beam, rename, or send the file via e-mail.

### To open Pictures when an SD card is inserted:

1. From within Pictures, tap **Tools** and then **Options**.
2. Check the box next to “Detect digital camera storage cards.”

## Working with Images

When you open Pictures, a list of all image files in the My Pictures folder of your iQue M5 appears. You can view files on an SD card or in Safe Storage by tapping the **My Pictures** drop-down menu. To view a picture, tap the thumbnail of the picture. Then you can rotate, crop, zoom, share, or change brightness and contrast levels of the picture.

When making changes, you can tap **Edit > Undo** or **Edit > Redo** to undo or redo the last change made. To undo many changes at once, tap **Tools** and then **Revert to Saved**; this step discards all changes since the last save. After you are finished making changes, tap **Save Picture As** in the **Tools** menu. Keep in mind that the quality of the image may decrease after saving.

You can use a picture to replace the current background, or wallpaper, on the Today screen.

### To set an image as Today wallpaper:

1. Tap **Tools** and then **Set as Today Wallpaper**. Pictures automatically crops and resizes the picture to fit the Today screen.
2. Select a transparency level. If you have trouble reading text on your Today screen, make the image more transparent (set the transparency to a larger percentage).





---

***NOTE:** An improperly sized image appears distorted when applied as wallpaper on the Today screen.*

---

### To view images in a slideshow:

1. From the main Pictures window, tap the **Slideshow** icon .
3. To advance the slideshow, tap anywhere on the screen.
4. To change from vertical to horizontal viewing mode, tap the **Flip view** icon .



---


***NOTE:** You can change the slideshow settings by tapping **Tools**, **Options**, and then the **Slide Show** tab.*

---

## Terminal Services Client

Using the Terminal Services Client (TSC), you can log onto a desktop computer running Terminal Services (pre-Windows XP) or Remote Desktop (Windows XP and later) and use all of the programs available on that computer from your iQue M5. Before attempting a Terminal Services connection, you must have authorized access to a desktop or server that supports this service.

### To connect to and use Terminal Services Client:

1. Tap , **Programs**, and then **Terminal Services Client**.
2. Enter the IP address or host name of a valid TS server. Check **Limit size of server...** to compress the remote desktop screen and minimize scrolling. Tap **Connect** to start connection.
3. Log in with your username and password.
4. If server desktop size is not in optimized mode, use the “directional” buttons at the bottom of the screen to jump to different positions on the screen. You can also tap and hold on the screen to move using a pop-up menu.
5. Use the remote server as you would use your personal computer.



---

***NOTE:** You must use **Keyboard**, **Block Recognizer**, or **Letter recognizer** to input data when using Terminal Services Client. You cannot use **Transcriber**.*

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## CHAPTER 6: GETTING CONNECTED

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## CHAPTER 6: GETTING CONNECTED


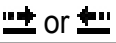



You can use your iQue M5 to exchange information with the Internet, with a network, or with other mobile devices. You have the following connection options:

- Connect to the Internet through your Internet service provider (ISP). Once connected, you can send and receive e-mail messages by using Inbox and view Web or WAP pages by using Microsoft® Pocket Internet Explorer. See [“Connecting to the Internet from a Modem.”](#)
- Connect to the network at your company or organization where you work. Once connected, you can send and receive e-mail messages by using Inbox, view Web or WAP by using Pocket Internet Explorer, and synchronize with your desktop computer. See [“Connecting to a Network.”](#)
- Connect using Infrared (IR) to any other device that uses these technologies. See [“Exchanging Data with Mobile Devices.”](#)
- Connect using Bluetooth to any other Bluetooth-enabled device. See Chapter 8, [“Using Bluetooth.”](#)

For information on how to connect and exchange information with your desktop computer, see [Chapter 2, “ActiveSync.”](#)

### The Connectivity Icons

You can determine the status of your connection from the connectivity icons, which appear in the notification area. Note that some of these icons are animated.


Status Icon	Meaning
	Connected
	Transferring Data
	Not Connected
	Synchronizing
	Zero-Configuration Internet (The Internet connection has not been configured yet.)

### Connecting to the Internet from a Modem

To set up a connection to your ISP, you need to install a modem card or use a NULL modem cable and appropriate adapters to connect an external modem to your device through the serial port. You also need the following information:

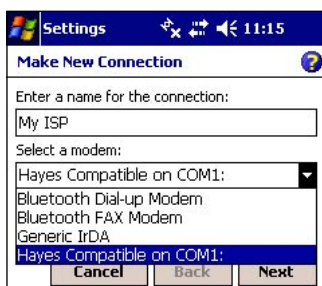
- ISP dial-up access telephone number.
- User name. Some ISPs require information in front of the user name, such as “MSN/username.”
- Password.
- TCP/IP settings.

## To set up a modem connection to an ISP:

1. Tap  and then **Settings**.
2. In the **Connections** tab, tap the **Connections** icon.
3. Under **My ISP**, tap **Add a new modem connection**.

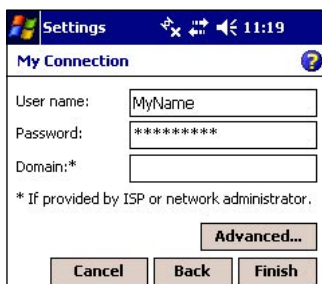


4. Enter a name for the connection, such as “My ISP.”
5. In the **Select a modem** list, select your modem type. If your modem type does not appear, try re-inserting the modem card. If you are using an external modem that is connected to your device with a cable, select **Hayes Compatible on COM1**. Tap **Next**.



*Name the connection and select the appropriate modem from the list.*

6. Enter the number that should be dialed to connect to your ISP. Include any special digits such as “\*” or “#”. See “Establishing Dialing Rules for Modems” for more information.
7. Enter your ISP username and password, and your **Domain**, if necessary.




8. To change connection speed or other connection options, tap **Advanced**.



**NOTE:** You should not need to change any of the settings on the Advanced screen.

9. Tap **Finish** to complete this wizard.

### To set up a work modem connection:

1. Tap  and then **Settings**,
2. Tap the **Connections** tab and then the **Connections** icon.
2. Under My Work Network, tap **Add a new modem connection**.




3. Complete the setup as described above in “To set up a modem connection to an ISP.”

## Connecting to your ISP

Open Inbox, Pocket Internet Explorer, or MSN Messenger. Your iQue M5 automatically begins connecting. Once connected, you can send and receive e-mail, browse Web pages, and send and receive instant messages.


### To connect manually to your ISP:

1. Tap , **Settings**, the **Connections** tab, and the **Connections** icon.
2. Under **My ISP** or **My Work Network**, tap **Manage Existing Connections**.
3. Tap and hold on the applicable dial-up settings and select **Connect**. To delete the connection, tap **Delete**.



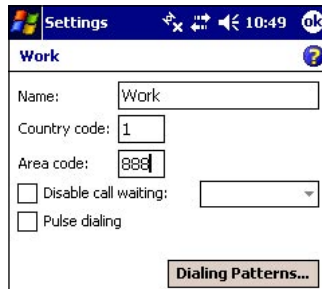
## Establishing Dialing Rules for Modems

### To create dialing rules for your modem connection:

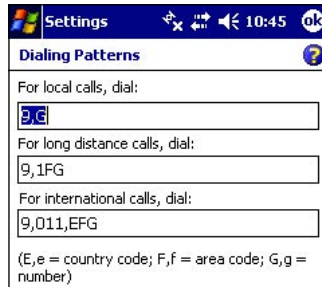
1. Tap , **Settings**, the **Connections** tab, and then **Connections**.
2. Tap the **Advanced** tab and then tap **Dialing Rules**.
3. To enable dialing rules, tap to check the box next to **Use dialing rules**. Then tap **OK** to acknowledge the message that appears.
4. Tap to select **Home** or **Work** (the dialing rules apply to your ISP or your Work connection, respectively).



5. Tap **Edit** to configure your dialing rules.
6. Enter a name for the dialing profile (if necessary), the country code, and the area code. Tap to disable call waiting. If you have a pulse phone, tap **Pulse dialing** (most phones have tone dialing).



7. Tap **Dialing Patterns** to change how dialing occurs.
8. Enter how local, long distance, and international calls should be dialed. You can use the following abbreviations: E/e represents country code, F/f represents area code, G/g represents a seven-digit phone number. Tap **OK** to save your changes.



*Setting up dialing patterns.*


## Connecting to a Network

Use a Virtual Private Network (VPN) or a network card to connect to any private network, such as a corporate network that you use at work. You can also connect to a network through Bluetooth; see Chapter 8, “Using Bluetooth,” for more information.

### Setting up a VPN

A VPN connection helps you securely connect to a server, such as a corporate network, via the Internet. Ask your network administrator for your user name, password, domain name, TCP/IP settings, and host name or IP address of the VPN server.

#### To set up a VPN connection:

1. Tap , **Settings**, the **Connections** tab, and the **Connections** icon.
2. Under the **My Work Network** heading, tap **Add a new VPN server connection**.
3. Enter a name for the connection, a host name or IP address, and the VPN type. Then tap **Next**.



*Enter a Host name or IP address.*

4. Tap to select whether you want to use a pre-installed certificate or a pre-shared key. Tap **Next**.
5. Enter your username and password. If necessary, tap **Advanced** to enter TCP/IP settings and Server DNS/WINS information.
6. Tap **Finish**.

### Connecting to a VPN Server

Open Inbox, Pocket Internet Explorer, or MSN Messenger. Your iQue M5 automatically begins connecting to the Internet.

#### To connect manually to a VPN server:


1. From the **Connections** main window, select **Edit My VPN Servers**.
2. Tap and hold on your server name and then select **Connect**. You can also delete your VPN server connection from this menu.

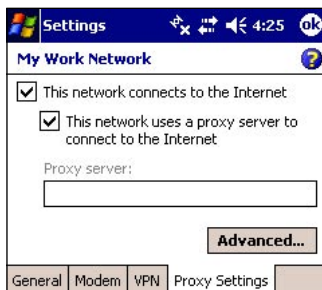


## Setting up a Proxy Server

If you are connected to your work connection during synchronization, your mobile device should download proper proxy settings during synchronization from your PC. If these settings are not on your PC or need to be changed, ask your ISP or network administrator for the proxy sever name, server type, port, type of Socks protocol used, and your user name and password.

### To set up a proxy server connection:


1. Tap , **Settings**, the **Connections** tab, and the **Connections** icon.
2. To create a new connection, under the **My Work Network** heading, tap **Add a new proxy server**.
3. Select **This network connects to the Internet** and **This network uses a proxy server**.



*Enter the name of your Proxy server in the field above. Tap Advanced to enter more settings.*

4. In the **Proxy server** box, enter the proxy server name. For advanced options, select the **Advanced** button from the **Proxy Settings** tab. You should get this information from your company's network administrator.

### To change existing proxy server settings:

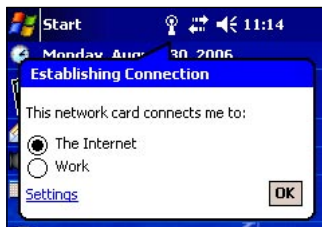
1. Tap , **Settings**, the **Connections** tab, and the **Connections** icon.
2. Under **My Work Network**, tap **Edit my proxy server** and make any necessary changes.


## Setting up a Wireless Ethernet Connection

To set up a wireless Ethernet connection, you can use a wireless Ethernet card that is compatible with the iQue M5. You can also connect to a network wirelessly by using Bluetooth. See Chapter 8, "Using Bluetooth."

### To set up a wireless Ethernet connection:

1. Insert the wireless Ethernet card into your device. For instructions on inserting and using the Ethernet card, see the owner's manual for the card. When properly inserted, a pop-up message appears.
2. Choose whether the installed network card should be used to connect to **The Internet** or **Work**. If you tap **OK**, you automatically accept the default settings for the card and can proceed to step 9 (most home networks allow you to get online immediately, without further configuration). If you need to enter a proxy server, tap **Settings** and enter the proxy server information as described above.



3. To configure the Network Card, tap , **Settings**, the **Connections** tab, and the **Connections**
4. If the network requires a WEP key, a message appears asking you to enter the key.
5. From the **IP Address** tab, choose to use a server-assigned IP address or a specific IP address. Enter the IP address if necessary.
6. Tap the **Name Servers** tab and enter DNS and WINS settings, if necessary. Then tap **ok**.



---

**NOTE:** You must remove and reinsert your network card for these settings to take effect.

---

6. To view your wireless network connection, tap the **Connectivity** icon in the notification area. Once your network card has been configured, you will connect immediately.


### To turn your wireless network connection on or off:

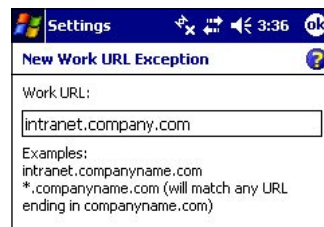
1. Tap the **Connectivity** icon and then tap **Turn off flight mode** to turn on your network card.
2. Tap **Turn on flight mode** to turn off your network card.

## Exceptions for Work URLs

Some companies use periods in their intranet URLs (for example, intranet.companyname.com). If you attempt to connect to one of these URLs, Pocket Internet Explorer searches for the Web site in the Internet rather than the company's intranet. To connect to such intranet URLs, they need to be entered as Work URL exceptions.

### To create an exception for a work URL:

1. Tap , **Settings**, the **Connections** tab, and the **Connections** icon.
2. From the **Advanced** tab, tap **Exceptions**.
3. Tap **Add new URL...** to add a new exception. Enter a text string and tap **OK**.



Enter the URL in the field and tap **OK**.

## Exchanging Data with Mobile Devices

Your iQue M5 can connect to other handheld devices using Infrared (IR) or Bluetooth technology. Once connected, you can “beam” your contact files, appointments, notes, and many other types of files easily, without cords and cables. Beaming means sending data electronically from one device to another. For more information on using Bluetooth technology, refer to Chapter 8, “Using Bluetooth.”


### Beaming Data with IR

Using IR, you can send files from Calendar, Contacts, Tasks, File Explorer, Pocket Word, and Pocket Excel. From within any of these applications, you can simply tap **Tools** and then **Beam** to beam a file to another device. You can also tap and hold on a file name and select **Beam** from the drop-down menu. Make sure that the Infrared ports are lined up and that there are no objects between them.




Your iQue M5 automatically receives all incoming Infrared (IR) and Bluetooth beams and asks you whether you wish to accept those beams, with the exception of some older devices. To receive beams from older devices, such as a Pocket PC 2000 or H/PC device, you must tell your iQue M5 to scan for incoming beams.

#### To change beam settings:

1. Tap , **Settings**, the **Connections** tab, and **Beam**.
2. Uncheck the **Receive all incoming beams** checkbox if you never want to receive incoming beams.

#### To receive beams from older devices (Pocket PC 2000 or H/PC):

1. Tap , **Settings**, the **Connections** tab, and then **Beam**.
2. Tap the **Receive an infrared beam** link at the bottom of the page.

## CHAPTER 7: POCKET INTERNET EXPLORER

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## CHAPTER 7: POCKET INTERNET EXPLORER



### Browsing the Internet

You can use Pocket Internet Explorer to browse mobile favorites and channels that have been stored on your iQue M5 without connecting to the Internet. You can also connect to the Internet through an ISP or a network connection and browse the Internet.




#### To store mobile favorites or channels on your iQue M5:

1. From ActiveSync on your desktop computer, click **Options**.
2. Check the box next to **Favorites** to automatically synchronize mobile favorites.
3. In Internet Explorer on your desktop computer, browse to a page you want to view on your iQue M5.
4. From the **Tools** menu, click **Create Mobile Favorite**.
5. Synchronize your iQue M5 with your desktop computer.


#### To view mobile favorites and channels:

1. On your iQue M5, tap the Internet Explorer icon  in the Shortcut bar.
2. Tap **Favorites**  to display the list of favorites you have downloaded.
3. Tap the page you want to view. If a page in the list appears dimmed, it has not been downloaded to your iQue M5. You must synchronize with your desktop to download this page. You can also connect to the Internet directly.

#### To browse the Internet:

1. Set up a connection to your ISP or corporate network. See Chapter 6, "Getting Connected."
2. Tap the **Internet Explorer** icon  in the QuickLaunch bar or tap , **Programs, Internet Explorer**.
3. Tap **Favorites** , and then tap the favorite you want to view.

OR

Tap **View** and then **Address Bar**. In the address bar that appears at the top of the screen, enter the Web address you want to visit and then tap the **Go** icon . Tap the down arrow to choose from previously entered addresses.



### To create favorites directly from the Internet:

1. Open Internet Explorer and then open the page you want to save as a favorite.
2. Tap **Favorites** and then the **Add/Delete** tab.
3. Tap **New Folder** to create a new folder for your favorite. Enter the name and then tap **Add**.
4. Tap the folder where you want to add your favorite and tap **Add**.
5. Accept the suggested favorite name and URL or create your own. Tap **Add**.
6. Tap **ok**.



## Displaying Images

By default, Web pages appear with images loaded. It is a good idea to turn off images when connected over a wireless Internet connection if you pay for each megabyte transferred—large images can be expensive to download. To turn off images, tap **View** and then **Show Images**.

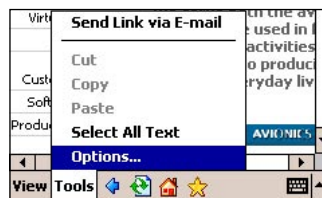
When a Web site is loaded but with images hidden, image placeholders appear. To show individual images, tap and hold on the image and choose **Show Picture**.

## Configuring Pocket Internet Explorer

Tap **Tools** and then **Options** to change the default home page by using the currently loaded page or the device default. Tap the **Memory** tab to choose how many days of history you want to save. Tap **Clear History** to remove past history information. On this tab, tap **Delete Files** to remove temporary cached files (such as Web pages and images) to free space on your device. Tap the **Security** tab to turn off cookies, clear cookies, and warn when changing to an insecure page.



**NOTE:** Some Web sites may not render properly if cookies have been disabled.



Tap **Tools** and then **Options** to configure Pocket Internet Explorer.

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## CHAPTER 8: USING BLUETOOTH

### What is Bluetooth?

Bluetooth is a short-range wireless communications technology. Bluetooth uses radio signals to send and receive information quickly and securely from many different types of devices: computers, phones, printers, or any other device that uses Bluetooth technology. Using Bluetooth, you can synchronize your iQue M5 with your personal computer, exchange or print files, connect to a network, browse the Internet, or listen to music on a Bluetooth headset. To communicate, Bluetooth devices do not have to be in the same room, but they must be within 30 feet (10 meters) of each other.

### About BTEplorer

BTEplorer is the software on your iQue M5 that helps you connect to other Bluetooth devices. BTEplorer has two modes: Wizard mode (the default setting) and Standard mode. Both modes allow you to create and maintain connections with other Bluetooth devices, but Wizard mode is designed to simplify this process.

Using either mode, you can view and connect to “services” on other Bluetooth devices. (A service is a type of Bluetooth connection, like a serial port connection or a network connection.) Once you create a connection, you can save it as a Favorite, much like you would save favorites in your Web browser. Then you can use your Favorites to connect to devices quickly and easily.



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**NOTE:** You can only connect to other Bluetooth devices that offer services compatible with your iQue M5. If a Bluetooth device does not offer a service that your iQue M5 can connect to, the devices will not connect to each other.

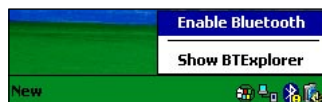
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### Enabling Bluetooth

Before you can use Bluetooth, you must turn on the Bluetooth transmitter. You can do this easily from the Bluetooth icon on the Today screen.


#### To enable Bluetooth:

1. Tap and hold on the Bluetooth icon  at the bottom right of the screen. A menu appears.
2. Tap **Enable Bluetooth**. The Bluetooth icon changes from  to  and the blue LED light at the top of your iQue M5 begins to blink.



Tap **Enable Bluetooth** on the menu that appears.

#### To open BTEplorer:

1. Tap the Bluetooth icon .
2. Tap **Show BTEplorer**.



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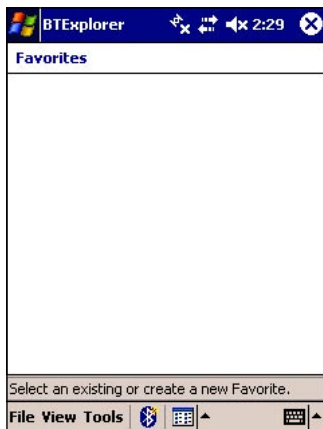
**NOTE:** When you open BTEplorer, you also automatically enable Bluetooth.

---




## Creating a New Connection in Wizard Mode

When you open BTE Explorer for the first time, the program appears in Wizard mode. Use the New Connection Wizard to set up connections with other Bluetooth devices and save connections as Favorites. Each time you open BTE Explorer, your Favorites are listed on this opening screen, and you can use them to reconnect quickly to Bluetooth devices.




*BTE Explorer, shown in Wizard Mode. Once you establish connections with Bluetooth devices, shortcuts to those connections are saved on this screen as “Favorites.”*

To connect to a Bluetooth device, both devices must be turned on, must be within 30 feet (10 meters) of each other, and must be “discoverable” (able to receive connections; see “[Changing BTE Explorer Settings](#)”).

To create a new connection, tap the **New Connection** icon , or tap **File** and then **New Connection**. Then follow the instructions given by the Bluetooth Wizard. Use the Wizard to explore services on other devices if you are not sure what type of connection you want to create. Exploring services allows you to view all the Bluetooth devices in the area and what services they offer.


### To explore services and create a new connection:

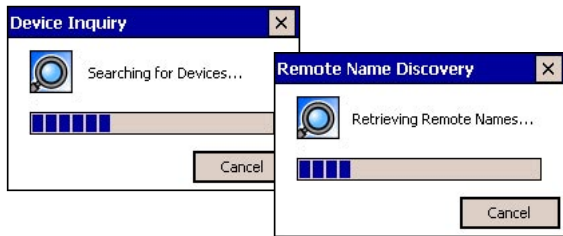
1. From BTE Explorer, tap the **New Connection** icon .
2. Make sure “Explore Services on Remote Device” appears in the drop-down menu. Then tap **Next**.



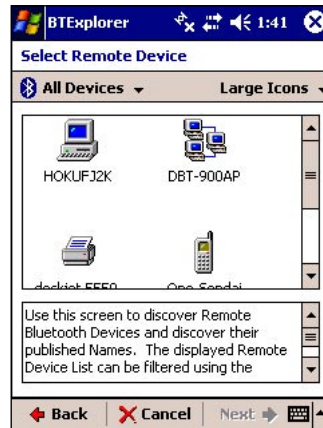
*“Explore Services on Remote Device”*

3. BTE Explorer searches for Bluetooth devices in the area and attempts to discover the names of the devices. If nothing happens, or if you want to search again, tap and hold anywhere in the **All Devices** field and choose **Discover Devices**. You can also select **Refresh** to delete old Bluetooth devices and search for new devices.

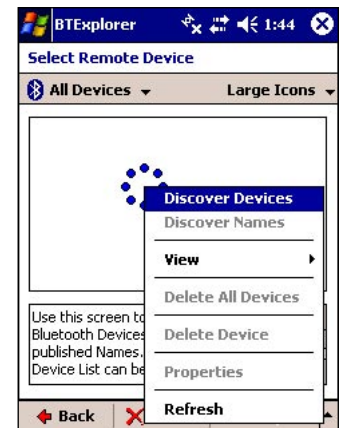
 **NOTE:** To choose a name for your iQue M5, see “[Changing BTE Explorer Settings.](#)” The name you choose appears when other devices try to connect to your iQue.



*BTE Explorer searches for devices and for device names.*

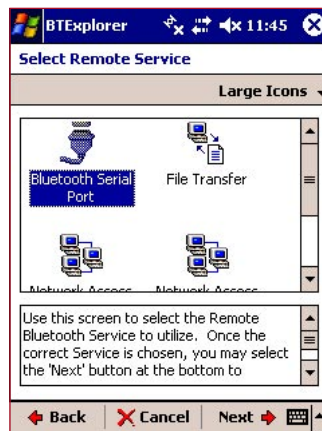


*A list of all Bluetooth devices in the area appears in the All Devices field.*



*If no devices appear, tap and hold, then choose Discover Devices.*

4. Tap to highlight the device you want to connect to and then tap **Next**.
5. Choose the type of connection you want to create from the list of services that appears. For more information on individual connections, refer to the information about each connection type later in this chapter.



*Tap the service you want to connect to and then tap Next.*

(Continued on next page)

6. Make sure the box is checked next to **Save as Favorite** if you want to create a favorite from this connection. If you want to change the name of the connection, tap the **Favorite Name** field and enter a new name. Then tap **Next**.



*Make sure the box is checked if you want to save this connection as a Favorite. Rename the Favorite, if you wish.*


7. Tap **Connect** to connect to this Bluetooth device.

For more details and instructions on connecting to specific services, refer to the information that follows for each connection type.

## Pairing with Another Bluetooth Device

“Pairing” means establishing a special relationship with another Bluetooth device. To pair with another device, you must exchange a PIN code. After you enter the correct code, your iQue M5 creates a Link Key that establishes that device as a “trusted” device. In the future, you can connect to this device automatically, without reentering a PIN code.

### To pair with another device:

1. Tap the **New Connection** icon .
2. Choose “Pair with a Remote Device” from the drop-down menu. Then tap **Next**.
3. Tap the device you want to pair with and then tap **Next**.
4. Enter a PIN code in the **PIN Code** field on your iQue M5. Then enter that same PIN code into the other Bluetooth device.
5. Tap **Finish**.



*A PIN code request.*

## Setting a PIN Code

You can set a PIN code for your iQue M5 to ensure that all Bluetooth connections are secure. Anyone who tries to pair with your iQue M5 must enter the correct PIN code to establish a connection.

### To set a PIN code for incoming connections:

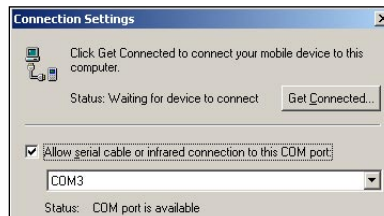
1. In Wizard mode or Standard mode, tap **Tools** and then **Settings**.
2. Tap the **Security** tab.
3. Check the box next to **Use PIN Code (Incoming Connections)**. Then tap the **PIN Code** field and enter a PIN code.
4. If you want to encrypt outgoing connections (connections you originate), check the box next to **Encrypt Link on All Outgoing Connections**.
5. Tap **OK**.

## Connecting to ActiveSync® with Bluetooth


You can set up a Bluetooth connection between your iQue M5 and your Bluetooth-enabled personal computer to synchronize wirelessly—no Sync cradle needed. To synchronize wirelessly with your personal computer, you must have already set up a Partnership between your iQue M5 and your personal computer, and you must have already synchronized using your Sync cradle. Your personal computer must also offer a Bluetooth Serial Port as a connection service.

### To set up ActiveSync for Bluetooth synchronization:

1. Make sure your iQue M5 is not currently connected to your personal computer.
2. Make sure your personal computer offers a Serial Port Bluetooth service. Then determine what serial port the service is set to use (for help, refer to the Owner's Manual for your personal computer or Bluetooth device).
2. Open **ActiveSync** on your computer.
3. Click **File** and then **Connection Settings**.
4. Check the box next to "Allow serial cable or infrared connection to this COM port." Then choose the COM port used by your personal computer's Bluetooth service (see Step 2).
5. Click **OK**.




### To set up a Bluetooth ActiveSync connection:

1. On your iQue M5, open BTE Explorer and then tap the **New Connection** icon .
2. Choose "ActiveSync via Bluetooth" from the drop-down menu. Then tap **Next**.
3. Choose your personal computer from the list of devices and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose **Bluetooth Serial Port** and then tap **Next**.
5. If you want to rename the favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**. Your iQue M5 should automatically begin synchronizing with your computer.

## Connecting to the Internet

You can connect to the Internet on your iQue M5 through any Bluetooth device that has Internet access—a personal computer, a network, or even a Bluetooth phone. Determine how the Bluetooth device connects to the Internet, whether through a network or through a modem. Then create a connection to the device.

### To connect to the Internet using an access point:

1. In BTE Explorer, tap the **New Connection** icon .
2. Choose “Connect to Internet using Access Point.”
3. Choose the access point or computer you want to connect to and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose the service you want to connect to and then tap **Next**.




---

**NOTE:** You may see more than one service with the same name, such as *Network Access*. To choose the correct service, you may want to change views. See [“Changing Views in Wizard Mode.”](#)

---

5. If you want to rename the Favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**. To connect to the Internet, you need to enter network information or proxy server settings. See Chapter 6, [“Connecting to a Network”](#) for more information.


### To connect to the Internet using a phone/modem:

1. In BTE Explorer, tap the **New Connection** icon .
2. Choose “Connect to Internet using Phone/Modem.” Then tap **Next**.
3. Choose the computer or phone you want to connect to and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose the service you want to connect to and then tap **Next**.
5. If you want to rename the Favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**. To connect to the Internet, you need to enter modem information. See Chapter 6, [“Connecting to the Internet from a Modem”](#) for more information.

## Browsing, Sending, or Exchanging Files


If you want to browse or exchange files with another device, you can use the **Object Push**, **PIM Item Transfer**, or **File Transfer** services. **Object Push** and **PIM Item Transfer** allow you to exchange Contacts or pictures with another device; **File Transfer** allows you to send or receive all types of files.

### To browse, send, or exchange files:

1. Tap the **New Connection** icon .
2. Choose “Send or Exchange Objects” to use the Object Push or PIM Item Transfer services. Choose “Browse Files on Remote Device” to use the File Transfer service.
3. Choose the device you want to connect to from the list and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose the service you want to connect to and then tap **Next**.
5. If you want to rename the Favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**.

(Continued on next page)

### To use the Object Push or PIM Item Transfer services:


1. From the page that appears, tap the **Action** drop-down menu and select an action. Then tap  to choose an object.
2. Tap **OK**. If you receive a contact from another device, that contact is automatically saved in your Contacts list.

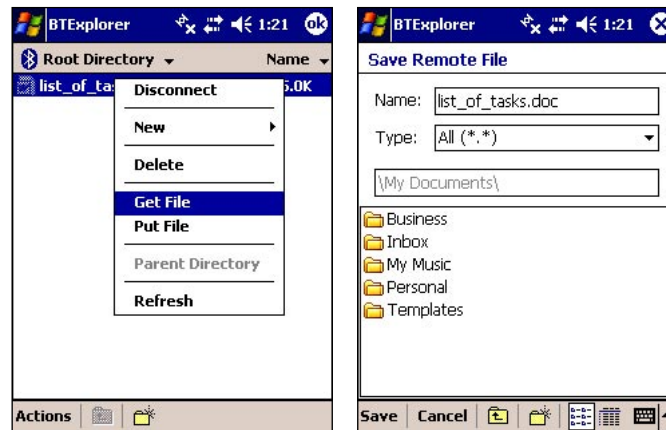


Choose a contact to send and then tap **OK**.

### To browse or receive files with the File Transfer service:

1. From the page that appears, browse the root directory of the Bluetooth device you are connected to.
2. To save a file from the device to your iQue M5, tap to highlight the file you want to receive.
3. Tap **Actions** and then **Get File**, or tap and hold on the file and choose **Get File**.
4. Browse to the folder where you want to save the file on your iQue M5. Rename the file if you wish. Then tap **Save**.

 **NOTE:** If you have another active Bluetooth connection, you may not be able to receive a file. Disconnect from your other Bluetooth device and then try again.



Receiving a file with the File Transfer service. You can rename the file and save it anywhere on your iQue M5.


### To send a file with the File Transfer service:

1. Tap **Actions** and then **Put File**.
2. Browse to a file on your iQue M5. Tap to highlight the file.
3. Tap **Open**.

## Sending Contacts, Appointments, and Tasks via Bluetooth

You can send Contacts, appointments, and tasks to another handheld or personal computer from within Contacts, Calendar, or Tasks. BTE Explorer opens automatically and connects to the handheld or computer you want to send information to.

### To send a contact, appointment, or task via Bluetooth:

1. Tap  and then **Contacts, Calendar, or Tasks**.
2. Tap and hold on a Contact, appointment, or task and select **Send over Bluetooth**.
3. BTE Explorer opens. Select the device you want to send information to and tap **Next**. (The device you want to send information to must support the PIM Item Transfer service.)
4. Wait while your iQue M5 sends the information to the Bluetooth device. Then tap **Finish**.

## Connecting to a Serial Port

You can establish a serial port connection to another Bluetooth device. The wireless serial connection behaves just like a physical cable connection between the two devices.

If you are initiating a serial port connection with another device, your iQue M5 uses the virtual serial port COM 8. If another device initiates a serial port connection with your iQue M5, it uses the virtual serial port COM 5.

### To connect to a serial port:

1. From Wizard mode, tap **File** and then **New Connection**.
2. Choose "Connect Serial Port" from the drop-down menu. Then tap **Next**.
3. Choose the device you want to connect to from the list and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose **Bluetooth Serial Port** and then tap **Next**.
5. If you want to rename the favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**.


## Connecting to a Personal Area Network

Create a connection to a Personal Area Network (PAN, also called a piconet) to share information with other electronic devices in the network. Using this connection, you can communicate directly with other devices or use the PAN to connect to a higher-level network or the Internet.

### To connect to a PAN:

1. From Wizard mode, tap **File** and then **New Connection**.
2. Choose "Connect to Personal Area Network" from the drop-down menu. Then tap **Next**.
3. Choose the device you want to connect to from the list and then tap **Next**.
4. BTE Explorer automatically selects the appropriate service. If a list of services appears for a device, choose **Network Access (PAN)** you want to connect to and then tap **Next**.
5. If you want to rename the favorite, tap the **Favorite Name** field and enter a new name. Then tap **Next**.
6. Tap **Connect**.

## Changing Views in Wizard Mode

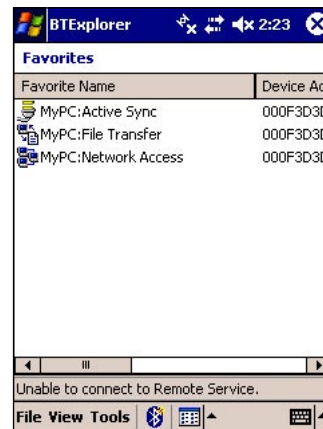
When working in Wizard mode, you can view Bluetooth Favorites and connections in three different ways: Large icons (default), List, and Details. To change views, tap the **Views** icon  on the toolbar at the bottom of the screen. You can also view active connections, trusted devices, and local device properties.



Large Icons View



List View



Details View

### To view your active connections:

1. In Wizard mode, tap **Tools** and then **Active Connections**. A list of your active Bluetooth connections appears.
2. To stop an active connection, tap and hold on a connection in the list and choose **Disconnect**.

### To view your trusted devices:

1. In Wizard mode, tap **Tools** and then **Trusted Devices**. A list of devices you have paired with appears.
2. To delete the trusted device, delete all trusted devices, or view device properties, tap and hold on a device and choose the appropriate action from the menu that appears.

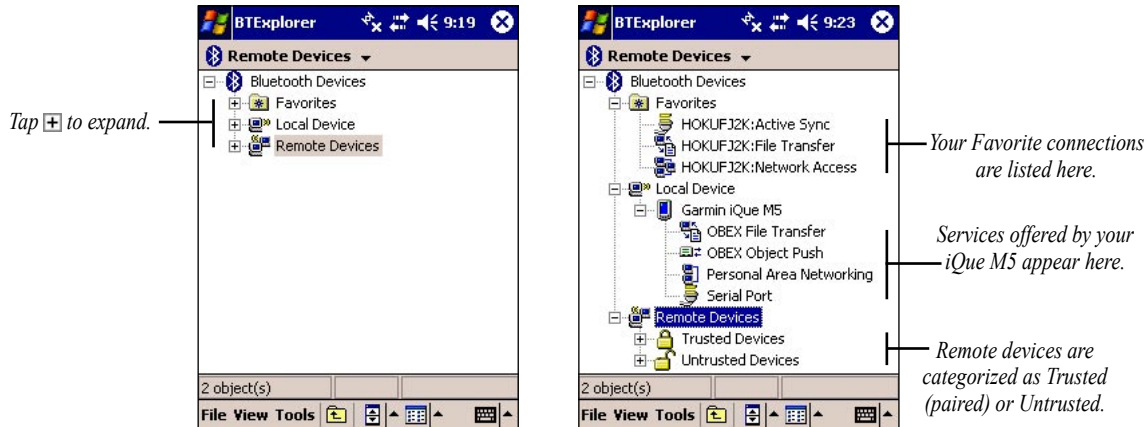
### To view your iQue M5 Bluetooth properties:

In Wizard mode, tap **Tools** and then **Local Device Properties**.



## Using Explorer Mode

In Standard mode, Bluetooth devices, connections, and Favorites appear in “tree view” (default) or “list view.” Tree view displays Bluetooth devices and services in a hierarchy. To view services, connect to Bluetooth devices, or create favorites simply tap and hold on a Bluetooth device in the list and choose the appropriate action from the menu.



In Tree view, devices appear in hierarchical lists. To expand a list tap the [+].

Tree view, expanded

## Using Tree View

In Tree view, you can create connections and save favorites just as you would in Wizard mode. Once you connect to a Bluetooth device, the name of the active connection appears bold and highlighted in dark green by default. (You can change the way active connections appear; see “[To change how active connections appear.](#)”)

### To switch from Wizard mode to Explorer mode:

1. Tap **View** and then **Standard Mode**.
2. Tap **Yes** when the pop-up message appears. Note that any active connections are disconnected when you switch from one mode to the other.

### To discover devices:

Tap and hold on **Remote Devices** and choose **Discover Devices**. The iQue M5 searches for Bluetooth devices and displays them under the list of Untrusted Devices.

### To discover names:

Tap and hold on Remote Devices and choose **Discover Names**. Or, tap and hold on a device listed under Untrusted Devices and choose **Retrieve Device Name**.

### To pair with a device:

Tap and hold on an Untrusted Device and choose **Pair**.

### To connect to a service:

1. Under Untrusted Devices, tap a device to view the services it offers, or tap and hold and choose **Explore**.
2. Tap a service to connect to it, or tap and hold and then choose **Connect**.

### To disconnect from a service:

Tap and hold on an active connection and choose **Disconnect**.


### To create a favorite:

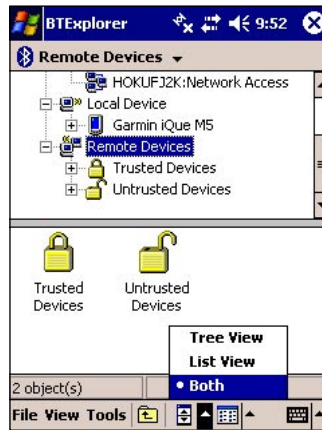
Tap and hold on an active connection and choose **Add to Favorites**.

## Changing Views in Explorer Mode

As mentioned previously, you can view Explorer mode in Tree view or List view. You can also display both views at the same time.



### To change views in Standard mode:

Tap the **Explorer Display** icon  at the bottom of the screen to change to Tree View, List View, or Both.



When you choose **Both** from the Explorer Display icon, Tree view appears on the top and List view appears on the bottom.

## Using List View

In List view, Bluetooth devices, services, and Favorites are displayed as icons in a hierarchy similar to that used in [File Explorer](#). To move down in the hierarchy (for example, to view Favorites), simply tap an icon. To move up in a hierarchy, tap the **Up One Level** icon . To move up several levels, tap the drop-down menu at the top of the screen and then tap the level you want to view. In List view, you can also take advantage of the views available in Wizard mode—List and Details views. To switch to these views, tap the **Views** icon  at the bottom of the screen.



To navigate in List view, tap an icon.



Tap the drop-down menu to select a different level.

To connect to Bluetooth devices in List mode, tap the device. To disconnect, tap and hold on the device and choose **Disconnect**. To add a connection to Favorites, tap and hold on an active connection and choose **Add to Favorites**.

## Changing BTE Explorer Settings

You may want to change Bluetooth settings on your iQue M5. You can change the name that appears to other devices, make incoming connections secure, change what services you offer to other devices, and more. To set a PIN code or encrypt outgoing connections, see [“Setting a PIN Code.”](#)

### To change how you discover devices:

1. In Wizard mode or Explorer mode, tap **Tools** and then **Settings**.
2. Tap the **Discovery** tab. From the **Inquiry Length** drop-down menu, choose how long you want to search for devices.
3. From the **Name Discovery Mode** drop-down menu, choose whether you want to discover names automatically or manually.
4. To delete all discovered devices, tap **Delete Devices**.
5. To delete all trusted devices, tap **Delete Link Keys**.

### To change your device name:

1. In Wizard mode or Explorer mode, tap **Tools** and then **Settings**.
2. Tap the **Device Info** tab. Then tap the **Device Name** field and enter a name for your iQue M5.

### To prevent devices from discovering and connecting to your iQue M5:

1. In Wizard mode or Explorer mode, tap **Tools** and then **Settings**.
2. Tap the **Device Info** tab.
3. Choose **Non Discoverable** from the **Discoverable Mode** drop-down menu. Choose **Non Connectable** from the **Connectable Mode** drop-down menu.
4. Tap **OK**.

### To change what services you offer to others:

1. In Wizard mode or Explorer mode, tap **Tools** and then **Settings**.
2. Tap the **Services** tab.
3. To add a service, tap **Add** and choose a service from the list.
4. To delete a service, tap the service in the list and then tap **Delete**.
5. To view properties for a service, tap the service in the list and then tap **Properties**.

### To change how active connections appear:

1. In Wizard mode or Explorer mode, tap **Tools** and then **Settings**.
2. Tap the **Miscellaneous** tab. (You may need to tap the tab arrows to see Miscellaneous.)
3. From the **Highlight Connections** drop-down menu, choose whether you want to highlight active connections or not.
4. Under Highlight Attributes, choose a text style and text color to highlight active connections.

### To view BTE Explorer software information:

From Wizard or Explorer mode, tap **File** and then **About**. Tap **OK** to exit.

## CHAPTER 9: USING SPRITE BACKUP

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## CHAPTER 9: USING SPRITE BACKUP

Sprite Backup helps you protect the data on your iQue M5 from loss due to hardware failure, drained battery, or accidental deletion. Use Sprite Backup to save a backup copy of your data in a safe location. Then if you erase or overwrite data or lose all battery power, you can easily restore the data from your backup copy.

Use Sprite Backup to protect your data in the following ways:

- Back up and restore all data on your iQue M5.
- Back up and restore selected files, folders, mail items, and databases.
- Back up data automatically when your battery is running low.
- Schedule automatic regular backups.

### About Sprite Backup

Sprite Backup can operate in two different modes: Basic Mode and Advanced Mode. Basic Mode, the default mode, has a straightforward interface that displays the date and time of your last backup and allows you to back up and restore all data on your iQue M5 with a single tap. Advanced Mode is designed for users with specific backup requirements. Advanced Mode allows you to select items to exclude from backups, enable encryption and compression, and maintain existing backup files automatically.

#### To switch from Basic Mode to Advanced Mode:

Tap **Options** and then **Switch to Advanced Mode**.

### Backing Up Data in Basic Mode

As mentioned previously, Basic Mode allows you to back up all data on your iQue M5 with a single tap. The backup process may take several minutes, depending on how much data is stored on your iQue. Once the backup operation begins, do not remove any storage cards or attempt to use any other programs until the operation is complete.

#### To back up data in Basic Mode:

1. Tap **Backup Now** on the Sprite Backup main screen.
2. Wait while Sprite Backup saves data. When the “Operation Completed” message appears, tap **OK**. Tap **View Report** to view the backup report (see “[Viewing Backup History](#)”).
3. Tap **OK** when the pop-up message appears to restart your iQue M5.



*Backing up data in Basic Mode.*

## Restoring Data in Basic Mode

Basic Mode also allows you to restore all data quickly and easily. Restoring data may take several minutes, depending on how much data is stored in the backup file. Once the restore operation begins, do not remove any storage cards or attempt to use any other programs until the operation is complete.

### To restore data in Basic Mode:

1. Tap **Restore Now** on the Sprite Backup main screen.
2. Wait while Sprite Backup restores data. When the “Operation Completed” message appears, tap **OK**.
3. Tap **OK** when the pop-up message appears to restart your iQue M5.



Restoring data in Basic Mode.

## Tips for Using Basic Mode

Keep the following tips in mind when using Basic Mode:

- Basic Mode automatically uses any options you set in Advanced mode, such as compression and encryption settings. If you want to reset Sprite Backup settings, tap **Options** and then **Reset Sprite Backup Settings**. Note that this action does not cancel any scheduled backups or deactivate battery monitoring.
- If you want to restore data using a backup file other than the default file, you must switch to Advanced Mode. See [“Backing Up Data in Advanced Mode.”](#)
- Basic Mode automatically determines where to store backup files. The file is saved on a storage card if present, in Safe storage, or in main memory. If you want to save the backup file in a different location, you must switch to Advanced Mode. See [“Backing Up Data in Advanced Mode.”](#)

## Synchronizing after Restoring Data


When you try to synchronize your iQue M5 with your computer after restoring data from a Sprite Backup operation, you may receive a message like this: “The following information type on your mobile device has items that have not been synchronized with this computer before.” This message is expected and unavoidable, even though you have already synchronized data with your computer in the past. Choose **Combine** to add the information on your PC to that on your iQue M5. **Replace** removes all entries from your iQue M5 and resynchronizes everything. In most cases, we recommend that you choose **Combine**; if you choose **Replace**, you may important delete information that you just restored from Sprite Backup.

## Backing Up Data in Advanced Mode

In Advanced Mode, the backup page is separated into two sections. The top section contains a list of all the files you can include in your backup file. The bottom section displays the name of your last backup file and the location where it is saved.

Remember, once you have begun the back up process, do not remove any storage cards or attempt to use any other programs until the operation is complete.

### To back up files in Advanced Mode:

1. Select which items you want to include in your backup file by tapping each item to remove or add a red checkmark. To expand the file list, tap the [+] next to each item.
  - A red checkmark means all items and sub-items in a list are included in the backup file.
  - A gray checkmark means some sub-items are not included in the backup file.
  - No checkmark means the item and sub-items are not included in the backup file.
2. Tap the **Browse** icon . Then tap the **Name** field and enter a name for the backup file, if you wish. Tap the **Location** drop-down menu and choose a location where you want to save the backup file.
3. Tap the **Backup File Description** field and enter a description for the backup file, if you wish. Then tap **OK**.
4. Tap **Backup**.



*Backing up data in Advanced Mode.*

5. Review the settings you have selected. Then tap **Start**.
6. Wait while Sprite Backup backs up data. When the “Operation Completed” message appears, tap **OK**. Tap **View Report** to view the backup report (see “[Viewing Backup History](#)”).
7. Tap **OK** when the pop-up message appears to restart your iQue M5.

## Setting Options for Backup

Set specific backup options to further customize the way Sprite Backup saves your files. You can compress, encrypt, automatically name and maintain backup files, and configure many other backup options.

**Compress Backup**—Compresses all new backup files so that they take up less storage space. Backup operations take longer when you choose this option, especially if you are backing up files that are already compressed, such as image or music files.

**Encrypt Backup**—Encrypts and password-protects all new backup files. When you create an encrypted backup file, you must enter a password that is alphanumeric and between six and fifteen characters long. When you restore the backup file, you must reenter the password. Note that encryption only applies to manual backup operations (not scheduled or automatic backups).

**Stop Processes Before Backup**—Causes Sprite Backup to close all applications that are open before beginning a backup operation. It is a good idea to leave this option checked because it ensures that Sprite Backup can back up all necessary files.

**Exclude Specific file types**—Excludes all files of the type you specify from all backup operations.

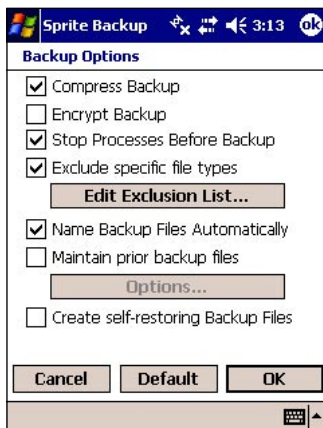
**Name Backup Files Automatically**—Automatically creates a name for each backup file based on the current date.

**Maintain prior backup files**—Manages the amount of space taken up by existing backup files. This option prevents saved backup files from taking up large amounts of space.

**Create self-restoring Backup Files**—Creates all new backup files as self-restoring files, which means you can restore files on a Pocket PC without having Sprite Backup installed. These files run automatically from File Explorer and are larger than ordinary backup files.

### To set backup options in Advanced Mode:

1. Tap **Options** and then **Backup Options**.
2. Change settings as necessary.
3. To restore default settings, tap **Default**.
4. Tap **OK**.



Setting backup options in Advanced Mode.



### To exclude file types from backup operations:

1. Tap **Options** and then **Backup Options**.
2. Tap **Edit Exclusion List...**
3. Tap to check or uncheck items you want to exclude from backups.
4. To exclude more specific file types or files, tap the **Custom** field and type a file type or folder name. Then tap **Add**.
  - Enter a folder name to exclude all items in that folder (example: \Temp excludes all files and folders in the Temp folder).
  - Enter a folder name with a wildcard specifier to exclude all items in that folder but *include* all items in any sub-folders (example: \Windows\\*.\*)).
  - Enter a folder name with a wildcard plus extension to exclude all files of that type in the folder (example: \Windows\\*.dll excludes all .dll files in the Windows folder).
  - Enter a wildcard plus extension name to exclude all files of that type in all folders (example: \*.msg).
5. To delete custom files, tap to highlight the file name and then tap **Delete**.
6. To restore default settings, tap **Default**.
7. Tap **OK**.


### To set maintenance options for backup files:

1. Tap **Options** and then **Backup Options**.
2. Check the box next to **Maintain prior backup files**. Then tap **Options...**
3. Check or uncheck boxes for maximum amount of space and maximum number of backup files. Then, if necessary, specify the maximum amount of space and the maximum number of files.
  - Check “Maximum amount of space to use in the destination folder...” to limit the amount of space taken up by backup files to the amount you specify. Sprite Backup deletes old backup files (oldest first) if necessary to create space for new backup files.
  - Check “Maximum number of backup files to keep...” to limit the number of files that Sprite Backup saves in the destination folder. Sprite backup deletes old backup files (oldest first) to ensure that there are no more than the specified number of files present.
4. Tap **OK**.

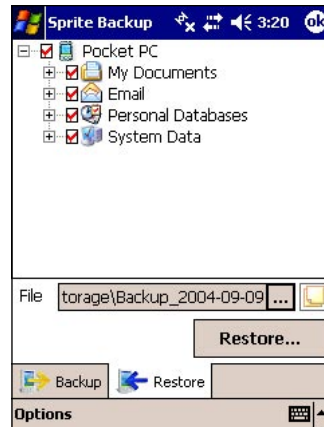
## Restoring Data in Advanced Mode

In Advanced Mode, the restore page allows you to choose the backup file you want to use to restore files and settings. You can view a description for the backup file if you entered one previously. You can also view a list of all files included in the backup file and use the list to restore files selectively.

### To restore all data in Advanced mode:

1. Tap the **Restore** tab.
2. Tap the **Browse** icon  to choose the backup file you want to use to restore data. Tap to highlight the file and then tap **Open**.


3. Tap **Restore**. Review your settings at the top of the page. Then tap **Start**.



*Restoring files in Advanced Mode.*

4. Wait while Sprite Backup restores data.
5. Tap **OK** when the pop-up message appears to restart your iQue M5.

### To restore specific files:

1. Tap the **Restore** tab.
2. Tap the **Browse** icon  to choose the backup file you want to use to restore data. Tap to highlight the file and then tap **Open**.
3. Tap to uncheck all items in the list on the Restore page. To expand the file list, tap the [+] next to each item. Then use the list to browse to the files you want to restore and check the boxes next to those files.
4. Tap **Restore**. Review your restore settings, and then tap **Start**.
5. Tap **OK** when the pop-up message appears to restart your iQue M5.

## Setting Restore Options

Set restore options to customize the way Sprite Backup restores your data. By default, both restore options are enabled:

**Stop Process Before Restore**—Causes Sprite Backup to close all applications that are open before beginning a restore operation. It is a good idea to leave this option checked because it ensures that Sprite Backup can restore and overwrite files (if necessary).

**Automatic Menu Handling**—Allows Sprite Backup to automatically correct any problems that may arise when restoring the Start Menu. Specifically, Sprite Backup prevents unmovable duplicate menu items from appearing in the Start Menu after restoring data. Deselect this option only if you want to restore individual Start Menu items rather than the entire Start Menu.


### To set restore options in Advanced mode:


1. Tap **Options** and then **Restore Options**.
2. Tap to check or uncheck the options you want.
3. To restore default settings, tap **Default**.
4. Tap **OK**.

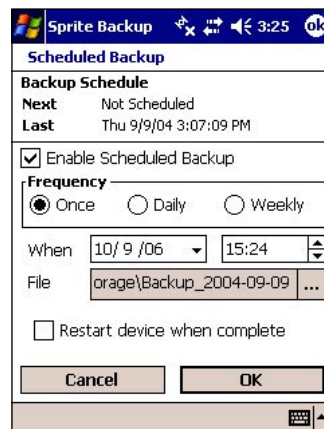
## Scheduling Automatic Backups

You can schedule Sprite Backup to perform a backup of your data automatically on a specific date and time (can be recurring). Note that the backup file includes all data on your iQue M5 except those files you have excluded in Backup Options. Also note that any automatic backups are not encrypted. See “Setting Backup Options” for more information.

### To schedule automatic backups:

1. Tap **Options** and then **Scheduled Backup**.
2. Tap to check **Enabled Scheduled Backup**.
3. Tap to select a frequency for the backup.
4. Tap the arrow to the right of the date to select a date from the calendar.
5. Tap the hour and minute numbers in the **Time** field and then tap the up and down arrows to change the time.
6. Tap the **Browse** icon  to choose the location and folder where you want to save the backup file.
7. Tap to check the box if you want to restart your iQue M5 when the backup is complete.
8. Tap **OK**.

 **NOTE:** The location you select for the backup file must be available for backup operations to proceed. If the selected location is not available (not enough storage space), then the automatic backup will be cancelled.




Scheduling an automatic backup.

## Monitoring Your Battery

Sprite Backup can monitor your battery level and automatically notify you when the remaining battery life drops below a certain level. The battery notification is similar to notifications that appear for upcoming appointments. You can dismiss the notification, snooze, or tap **Run** to back up your data. You can also choose to back up your data automatically without notification if the battery life drops below a certain level. Note that the backup file includes all data on your iQue M5 except those files you have excluded in Backup Options. Also note that any automatic backups are not encrypted. See “[Setting Options for Backup](#).”

### To enable battery monitoring:

1. Tap **Options** and then **Battery Monitoring**.
2. Tap to check the box next to **Monitor the battery life of this device**.
3. Tap to back up automatically or receive a backup prompt (notification).
4. Choose the battery life level at which you want to back up data or display a backup prompt. The level you choose must be between 10 and 90 percent.
5. Tap the **Browse** icon  to choose the location and folder where you want to save the backup file.
6. Tap **OK**.

## Backing Up and Restoring PIM Data Automatically

Sprite Backup can back up PIM (Personal Information Manager) data to safe storage automatically, so that any changes to your Calendar and Contacts are saved and cannot be erased by power loss or hard reset. When you hard-reset your iQue M5, your Calendar and Contacts are automatically restored.

### To enable automatic backup and restore of PIM data:

1. Tap **Options** and then **PIM Mirroring**.
2. Tap to check the box next to **Enable PIM Mirroring**.

## Viewing Backup History

The Backup History page displays the date and time of the thirty most recent backup files created. You can also view a detailed backup history, called a backup report, which contains details about each backup operation.

### To view backup history:

1. Tap **Options** and then **View Backup History**.
2. Tap a date and time to view the backup report for that specific backup operation.

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## CHAPTER 10: CUSTOMIZING YOUR IQUE M5


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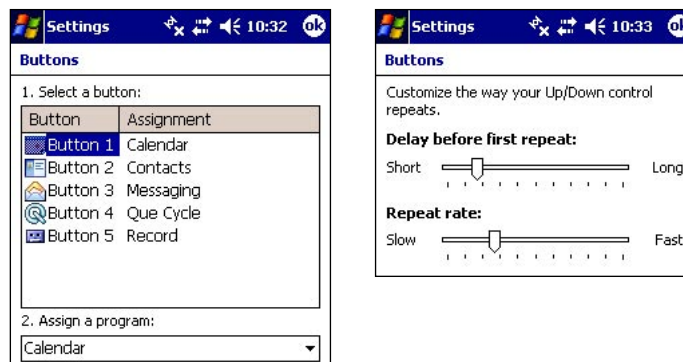
## CHAPTER 10: CUSTOMIZING YOUR IQUE M5

You can customize your iQue M5 by adjusting personal settings and system settings. Personal settings allow you to change things like sounds, passwords, and menus. System settings allow you to adjust backlight and power settings, change system time, change memory settings, and more. Choosing the correct system settings can also help save battery power.

### Changing Personal Settings


#### To customize Buttons:

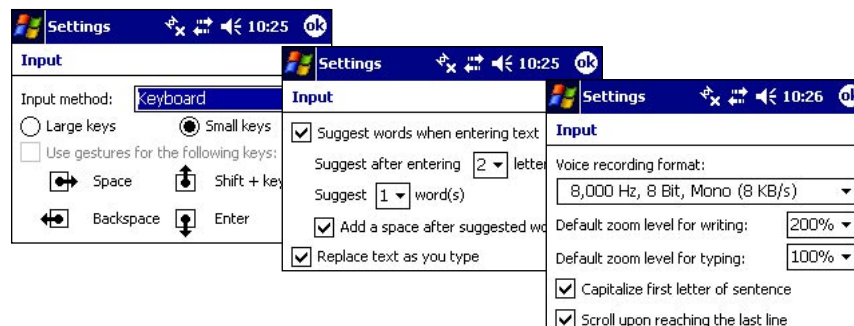
1. Tap , **Settings**, and the **Buttons** icon.
2. Tap the button in the list you want to change. Then choose the program from the **Assign a program** drop-down menu that you want to open when you press that button.
3. Tap the **Up/Down Control** tab to change the way your **Up** and **Down** buttons (**Scroll** button on the front of your iQue M5) operate.
4. Tap the **Advanced** tab to change the way the Que button operates. For more information, refer to the *Que Applications Guide*.



Changing Button settings.



#### To customize the Input Panel:

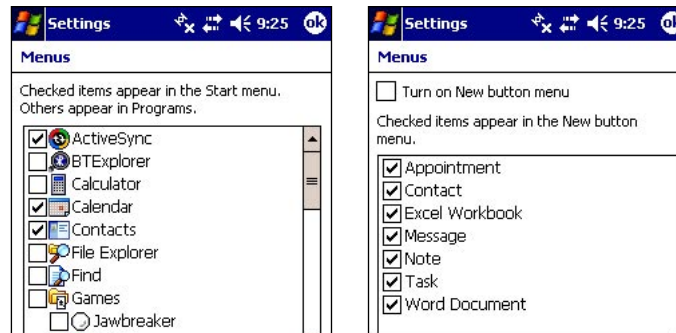
1. Tap , **Settings**, and the **Input** icon.
2. Choose an input method from the drop-down menu. Then tap **Options**, or tap to configure settings (for the Keyboard).
3. Tap the **Word Completion** tab to turn word completion on or off and configure settings.
4. Tap the **Options** tab to change more settings including voice recording format and zoom options.



Changing Input Panel settings.


### To place programs in the Start Menu:

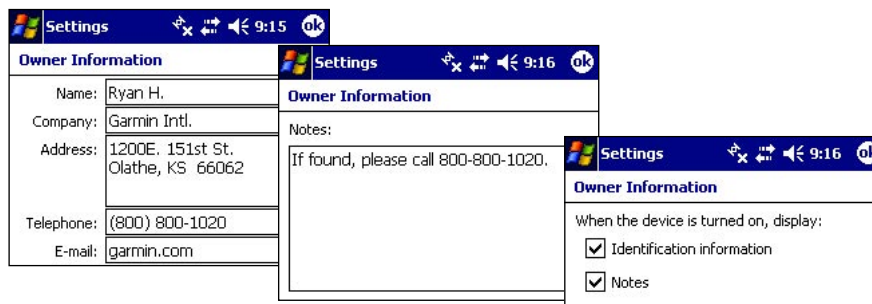
1. Tap , **Settings**, and the **Menus** icon.
2. Tap to place a checkmark next to the programs you want to appear in your **Start** menu. If you do not want a program to appear, uncheck the box. Unchecked programs appear under , **Programs**.
3. Tap the **New Menu** tab and then check the box next to **Turn on New button menu** to activate the New menu (found on the Today page at the lower left corner of the screen). Tap to check or uncheck programs you want to appear in this menu.



Changing *Start* menu and *New* menu settings.


### To set Owner Information:

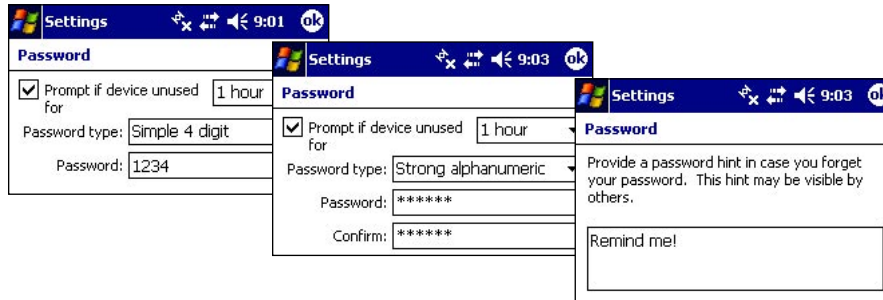
1. Tap , **Settings**, and the **Owner Information** icon.
2. Tap each field and enter your personal information.
3. Tap the **Notes** tab and enter any notes you want to display.
3. Tap the **Options** tab and check the boxes if you want to display your personal information or notes each time you turn on your iQue M5.



Entering *Owner Information*.


### To set a password:

1. Tap , **Settings**, and the **Password** icon.
2. To activate a password, tap to check the box next to **Prompt if device unused for**. Then, from the drop-down list, select how long you want your iQue M5 to sit idle before it asks for a password.
3. Choose a password type from the **Password type** drop-down menu.
4. Enter the password. If you chose Simple 4 digit as the password type, you must enter a four-digit number. If you chose Strong alphanumeric, reenter the password in the **Confirm** field.
5. Tap the **Hint** tab and enter a hint to help you remember your password.
5. Tap **ok**. Then tap **Yes** to confirm your changes.




*A simple password, a strong password, and a password hint.*


### To change or delete a password:

1. Tap , **Settings**, and the **Password** icon.
2. Enter your password.
3. Change your password to a new password. To stop using a password, uncheck the box next to **Prompt if device unused for**.


### To change sounds:

1. Tap , **Settings**, and the **Sounds & Notifications** icon.
2. Tap to check boxes for the sounds you want to hear and uncheck boxes for the sounds you want to silence.



**NOTE:** You can adjust the volume from the Today page by tapping  and dragging the slider bar up or down.

### To change notifications:

1. Tap , **Settings**, and the **Sounds & Notifications** icon. Then tap the **Notifications** tab.
2. Tap the **Event** drop-down menu to choose an event.
3. Tap to check or uncheck the **Play sound** box. Tap to check or uncheck other notification settings as needed.




*The Sounds tab.*

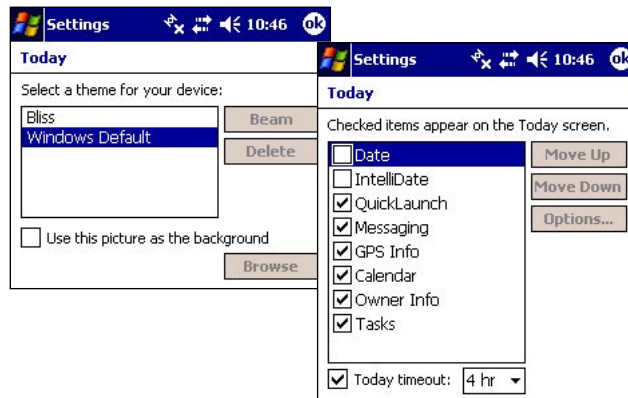


*The Notifications tab.*



### To change the Today screen theme:

1. Tap , **Settings**, and the **Today** icon.
2. Select a theme from the list that appears. To use a picture as the background, check the box next to Use this picture as the background. Then tap **Browse** to select a picture on your iQue M5.
3. Tap the **Items** tab and check or uncheck boxes to choose what appears on the Today screen. Tap an item and then tap **Move Up** or **Move Down** to change the order in which items appear.
4. Tap Intellidate, QuickLaunch, GPS Info, Calendar, or Tasks and then tap **Options** to specify how these items appear on the **Today** screen.
5. If you want the iQue M5 to display the Today screen when turned on, tap **Today timeout**. Then choose a time from the drop-down menu (the Today screen appears when the iQue M5 is turned on after sitting idle for this amount of time).





Changing the appearance of the Today screen.


## Viewing iQue M5 Information

You can view detailed information about your iQue M5 from two system settings programs: **About** and **Assets**. **About** shows you information about the Windows Mobile™ software and copyrights on your iQue M5 and allows you to change the device name for use with ActiveSync. **Assets** displays detailed information about the iQue M5 hardware and included Garmin software.

### To view About or Assets:


1. Tap , **Settings**, and the **System** tab.
2. Tap **About** or **Assets**. To view information in About, tap each tab. To view information within Assets, expand each topic by tapping .

### To change the device name:

1. Tap , **Settings**, and the **System** tab.
2. Tap **About** and then the **Device ID** tab. Then enter a new name in the **Device name** field and tap **ok**.

You can also view information about device Certificates from system settings. A certificate is a file that helps you identify yourself to secure networks (personal certificates) or helps you identify servers you may connect to (root certificates).


### To view certificates:

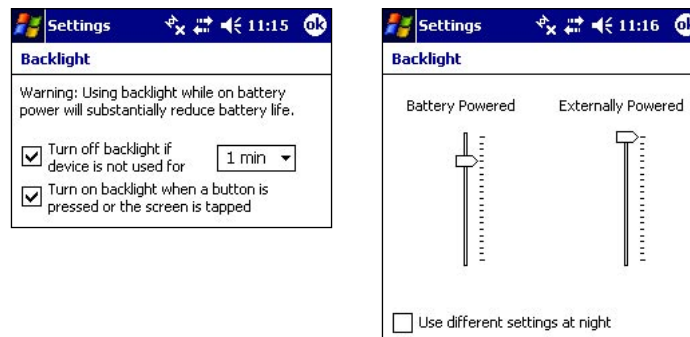
1. Tap , **Settings**, and the **System** tab.
2. Tap the **Certificates** icon. View your personal certificates. Tap the **Root** tab to view root certificates.
3. To delete a certificate, tap and hold on a certificate in the list and choose **Delete**.

## Configuring Backlight and Power Settings

Changing Backlight and Power settings properly can help you save battery life! If you keep the backlight or your iQue M5 on for long periods of time, you will use up battery power very quickly. Remember to turn off the backlight and your iQue M5 when you are not using them to save battery power.

### To change Backlight settings:

1. Tap , **Settings**, the **System** tab, and the **Backlight** icon.
2. From the **Battery Power** tab, tap the drop down menu to select how much time should pass before the backlight turns off when using battery power.
3. Tap the **External Power** tab. Tap to check the box if you want the backlight to turn off when the device is run by external power (like your automotive cradle or your desk cradle). Tap to select how much time you want to elapse before the backlight turns off.
4. Tap the **Brightness** tab. Choose the brightness level you want the backlight to have.




Changing Backlight settings.

### To change Power settings:


1. From the Backlight screen, tap the blue **power** link at the bottom of the screen.

OR


1. Tap , **Settings**, the **System** tab, and then the **Power** icon.
2. View the current battery power remaining.
3. Tap the **Wireless** tab to turn wireless signals on or off.
4. Tap the **Advanced** tab to turn off the device if idle. Choose a time from the drop-down menu. After the iQue M5 is idle for this amount of time, the unit will turn off automatically.
5. Tap the **Sleep** tab to wake up the device by pressing buttons or to enable GPS Standby mode.

## Changing System Settings


### To change bass boost settings:

1. Tap , **Settings**, and the **System** tab.
2. Tap the **Audio** icon. Drag the slider to adjust bass boost settings.

### To change microphone settings:

1. Tap , **Settings**, the **System** tab and then the **Audio** icon.
2. Tap the **Microphone** tab. Then tap to configure the microphone gain for various situations. If you choose a custom gain setting, drag the slider at the bottom of the screen to adjust the gain.

### To change the time:

1. Tap , **Settings**, the **System** tab, and the **Clock & Alarms** icon.
2. Tap to choose whether you want to set Home time or Visiting time.
3. Choose a time zone from the drop-down menu.
3. To change the time, tap to highlight the hour showing in the **Time** field. Tap the up arrow or down arrow to change the hour. Tap to change minutes, seconds, and AM or PM in the same way.
4. Tap the arrow next to the date to choose a date from the calendar. Or tap each number in the date and enter new information using the Input Panel.
5. Tap **ok**.



---


**NOTE:** You can also change the time by tapping the Date and Time displayed on the Today screen.

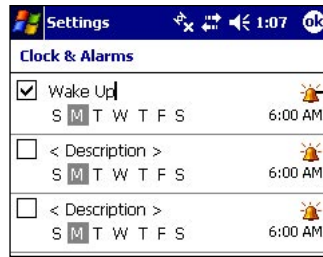
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*Changing the time.*

### To set an alarm:


1. Tap , **Settings**, the **System** tab, and the **Clock & Alarms** icon.
2. Tap the **Alarms** tab.
3. Tap to check the first box to set an alarm. Next to the box, tap **< Description >** and enter a name for the alarm.
4. To select a day of the week for the alarm to go off, tap a letter underneath the alarm name. Tap multiple letters to select multiple days. Tap a selected letter to remove that day.
5. Tap the time to set the time you want the alarm to go off. Tap the bell to customize the way the alarm goes off.
6. Repeat steps 3-6 for each new alarm you want to set.



Tap to change how the alarm goes off.

Setting an alarm.


### To view memory available and change how memory is allocated:

1. Tap , **Settings**, the **System** tab, and the **Memory** icon.
2. Drag the slider to adjust how much memory is allocated to Storage and Programs.
3. Tap the **Storage Card** tab to view how much memory is free in Safe Storage and on your Secure Digital (SD) card.
4. Tap the **Running Programs** tab to view what programs are running. Tap a program and then tap **Activate** to view the program or tap **Stop** to close the program. Tap **Stop All** to close all running programs.

## Configuring Regional Settings

This control panel allows you to change how data appears on your iQue M5, such as currency, times, dates, and numbers. Pocket PC comes pre-installed with many international regional setting profiles, but all can be configured to your needs.

### To change Regional Settings:

1. Tap , **Settings**, the **System** tab, and the **Regional Settings** icon.
2. Tap the drop down menu to select the language you want to appear on your iQue M5.




**NOTE:** This language setting does not affect icon or program names; it only changes dates, numbers, and other data you enter.

3. Tap the Number, Currency, Time, and Date tabs to change the way these things appear on your iQue M5. You may need to reset your iQue M5 for these settings to take effect.

## Removing Programs

Use Remove Programs to uninstall programs from your iQue M5 that you have installed into storage memory. Note that you cannot uninstall programs that came included with your iQue M5.

### To remove programs:

1. Tap , **Settings**, the **System** tab, and the **Remove Programs** icon.
2. Tap the program in the list that you want to remove. Then tap **Remove**. Tap **Yes** when the warning message appears.




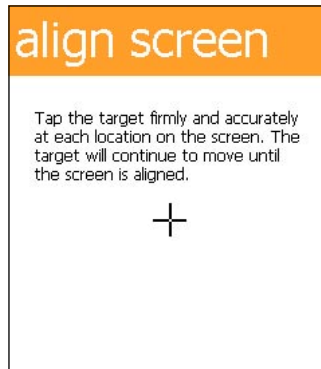
Tap **Yes** to begin removing a program.

## Changing Screen Settings

Occasionally, your touch display might not respond correctly to stylus or finger taps. If this happens, try aligning the screen.

### To align the screen:


1. Tap , **Settings**, the **System** tab, and the **Screen** icon.
2. Tap the **Align Screen** button.
3. Follow the instructions on the screen.




*Aligning the screen.*

You can change the screen orientation on your iQue M5 from portrait mode (default) to landscape mode.


### To change screen orientation:

1. Tap , **Settings**, the **System** tab and the **Screen** icon.
2. Tap to change the screen to Landscape (left or right-handed) or Portrait mode.


 **NOTE:** *Some programs work best in Portrait mode. If you have trouble using a program, try switching to Portrait mode.*

Enable ClearType if you want to control how fonts appear on your iQue M5 screen. You can also adjust ClearType with the ClearType Tuner.


### To enable ClearType:

1. Tap , **Settings**, the **System** tab, and the **Screen** icon.
2. Tap the **ClearType** tab. Then check the box to enable ClearType.

### To use the ClearType tuner:

1. Tap , **Settings**, the **System** tab, and the **ClearType Tuner** icon.
2. Drag the slider until the text looks clear. Then tap **ok**.

### To change screen text size:

1. Tap , **Settings**, the **System** tab and the **Screen** icon.
2. Tap the **Text Size** tab. Then drag the slider to increase or decrease the text size that appears in most programs.

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